

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, January 22, 2018

The Rossford Board of Education met in regular session on Monday, January 22, 2018 at the Indian Hills Board Room, 401 Glenwood Road, Rossford, Ohio. Vice-President Jackie Huffman called the meeting to order at 6:30 p.m. and followed with the Pledge to the flag. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, and Kent Murphree. Dawn Burks was excused.

10-18

Kent Murphree moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of January 22, 2018.**

Approval of the minutes of the regular meeting of December 18, 2017, and the Special Meeting of December 27, 2017, as presented.


ROSSFORD BOARD OF EDUCATION ---		INVESTMENT REPORT FOR DECEMBER 2017
CERTIFICATES OF DEPOSIT		
5/24/2013 to 5/21/2018	Fannie Mae	1.020%
		\$10,379,216.30
7/19/2017 to 7/19/2018	Barclays	1.400%
		\$0.00
7/20/2017 to 4/20/2018	Morgan Stanley	1.350%
		\$0.00
7/20/2017 to 4/20/2018	Morgan Stanley Pvt	1.300%
		\$0.00
	TOTAL CERTIFICATES OF DEPOSIT AND NOTES	\$10,379,216.30
HUNTINGTON NATIONAL BANK - BUSINESS INTEREST		
	12/31/2017 Ending Balance	\$3.62
	HUNTINGTON NATIONAL BANK BUSINESS BALANCE	\$3.62
CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - BENEFIT PLAN		
	12/31/2017 Ending Balance	\$49.98
	TOTAL CASH EQUIVALENTS - BENEFIT PLAN TRUST	\$49.98
CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE		
	12/31/2017 Ending Balance	\$314,755.80
	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$314,755.80
HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT		
	12/31/2017 Ending Balance	\$2,396,998.14
	HUNTINGTON BANK ENDING BALANCE	\$2,396,998.14
STAR OHIO		
	12/31/2017 Ending Balance	\$4,198,941.48
	STAR OHIO ENDING BALANCE	\$4,198,941.48
HUNTINGTON NATIONAL BANK - CHECKING		
	12/31/2017 Ending balance	\$865,062.76
	HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$865,062.76
US BANK N.A., TRUST - BOND ANTICIPATION NOTE		
	12/31/2017 Ending Balance	\$74,912,779.37
	US BANK N.A., TRUST BOND ANTICIPATION NOTE	\$74,912,779.37
SUMMARY OF INVESTMENTS - NOVEMBER 2017		
	CERTIFICATES OF DEPOSIT	\$10,379,216.30
	CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST	\$49.98
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$314,755.80
	HUNTINGTON BANK - SWEEP ACCOUNT	\$2,396,998.14
	STAR OHIO	\$4,198,941.48
	HUNTINGTON NATIONAL BANK BUSINESS INTEREST ACCOUNT	\$3.62
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$865,062.76
	US BANK N.A., TRUST - BOND ANTICIPATION NOTE	\$74,912,779.37
	OTHER SECURITIES	\$0.00
	GRAND TOTAL INVESTMENTS OF RECORD	\$93,067,807.45

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ROSSFORD BOARD OF EDUCATION	December 31, 2017	
Total Fund Balance		<u>\$92,973,815.33</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$865,062.76	
Sub-Total: Depository (Bank) Balance		\$865,062.76
Investments:		
StarOhio	\$4,198,941.48	
Certificates of Deposit	\$10,379,216.30	
Huntington National Bank - Investment	\$3.62	
US Bank N.A., Trust	\$74,912,779.37	
Huntington National Bank - Sweep	\$2,396,998.14	
Cash equivalents - Investment Trust	\$49.98	
Cash equivalents - Facilities Lease	\$314,755.80	
Other Securities	\$0.00	
Sub-Total: Investments		\$92,202,744.69
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
Sub-Total: Athletic Checking Balances		\$2,000.00
Petty Cash and Change Funds		\$2,780.00
Total		\$93,072,587.45
Outstanding Checks		\$98,772.12
Total (Reconciled Balance)		\$92,973,815.33
*** Adjustments:		
(1)	\$0.00	
(2)	\$0.00	
(3)	\$0.00	
(4)	\$0.00	
(5)	\$0.00	
Sub-Total: Adjustments		<u>\$0.00</u>
Adjusted Total		<u>\$92,973,815.33</u>


James Rossler Jr., Treasurer

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In addition to the Investment Report and the Reconciliation Report for the month of December, 2017, the Board of Education reviewed the following reports from the Treasurer:

Financial Report by Fund

Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years

Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years

Monthly Revenue as compared to the monthly revenue for the last five years

Monthly Expenditures as compared to the monthly expenditures for the last five years

Revenue vs. Expenditures for the current fiscal year

Revenue vs. Expenditures for the current calendar year

Budget to Actual Revenues and Expenses

Appropriation modifications and transfers

Approval of maternity leave for Jessica Witulski, HS/JH Vocal Music teacher, from approximately March 10 through May 1, 2018, using accumulated personal and sick days

Approval of Certified Substitutes below effective with the 2017-2018 school year:

David Boyce
777 Pine St
Perrysburg OH 43551

Bradley Seeger
8805 Stitt Rd
Whitehouse OH 43571

Approval of Classified Substitutes below effective with the 2017-2018 school year:

Molly Allen
915 Schreier Rd
Rossford, OH 43460

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APPROPRIATIONS MODIFICATIONS		as of JANUARY 31, 2018	
GENERAL FUND		INCREASE	DECREASE
001-1200	GENERAL INSTRUCT SUPPORT- SPECIAL PURCH SERVICE	\$ 4,200.00	
001-1200	GENERAL SUPPORT SERV- PUPIL PURCH SERVICE		\$ (4,200.00)
001-2400	GENERAL SUPPORT SERV - ADMIN MAT/SUPPLIES	\$ 260.00	
001-2400	GENERAL SUPPORT SERV - ADMIN PURCH SERVICE		\$ (200.00)
001-2400	GENERAL SUPPORT SERV - ADMIN PURCH SERVICE	\$ 30,000.00	
001-2400	GENERAL SUPPORT SERV - ADMIN PURCH SERVICE	\$ 15,000.00	
001-2900	GENERAL SUPPORT SERV- CENTRAL CAPITAL OUTLAY	\$ 2,749.00	
001-2900	GENERAL SUPPORT SERV- CENTRAL MAT/SUPPLIES		\$ (2,749.00)
	Total to General Fund	\$ 52,209.00	\$ (7,149.00)
	Net increase this month to General Fund	\$ 45,060.00	
OTHER FUNDS		INCREASE	DECREASE
300-4500	JH ATHLETICS	\$ 200.00	
300-4500	HS ATHLETICS		\$ (200.00)
300-4500	HS ATHLETICS	\$ 3,251.30	
300-4500	HS ATHLETICS		\$ (3,251.30)
516-1200	SPECIAL ED PART B- IDEA SPECIAL INSTRUCTION	\$ 89,441.92	
516-1200	SPECIAL ED PART B- IDEA SPECIAL INSTRUCTION		\$ (89,441.92)
516-9218	SPECIAL ED PART B- IDEA CARRYOVER	\$ 184,446.25	
587-9218	EARLY CHILDHOOD SPECIAL ED CARRYOVER	\$ 9,568.71	
	Total to Other Funds	\$ 286,908.18	\$ (92,893.22)
	Net increase this month to Other Funds	\$ 194,014.96	
NEW FUND CREATED		INCREASE	DECREASE
516-1200	SPECIAL ED PART B- IDEA CAPITAL OUTLAY	\$ 2,000.00	
	Totals	\$ 2,000.00	
	Net Increase	\$ 2,000.00	

Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.

Recognition of Visitors:

Mr. Patrick Murtha, Rossford High School Assistant Principal/Athletic Director, introduced the Chinese Exchange students from the American Cultural Exchange Service (ACES) to the Board of Education.

Principals', Directors', and Supervisors' Monthly Reports

Reports for High School, Junior High, Eagle Point, Glenwood, Buildings & Grounds, Curriculum, Food Service, Special Services, Technology, and Transportation were provided under a separate cover.

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Superintendent's and Board President's Report

The Superintendent presented each Board member with a certificate of appreciation in observance of School Board Recognition Month.

- 11-18** Tiffany Densic moved that the Rossford Board of Education **accept the retirement resignation of Pat Biniker, Rossford Junior High School Counselor, effective at the end of the workday on February 28, 2018, as presented under Exhibit 8-A-1.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 12-18** Kent Murphree moved that the Rossford Board of Education **accept the resignation of Mary Meek, bus driver, effective December 19, 2017, as presented under Exhibit 8-B-1.** Tiffany Densic seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 13-18** Sharon Belkofer moved that the Rossford Board of Education **approve supplemental contracts effective the 2017-2018 school year, as presented under Exhibit 8-C-1.**
- | | | |
|------------------|------------------------------------|------------------------------|
| Chuck Cox | Freshman Basketball (Boys') | \$2,637.99 (prorated) |
|------------------|------------------------------------|------------------------------|
- Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 14-18** Tiffany Densic moved that the Rossford Board of Education **approve the volunteers effective the 2017-2018 school year, as presented under Exhibit 8-C-2.**
- Bradley Good**
- Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 15-18** Sharon Belkofer moved that the Rossford Board of Education **adopt the 2018-2019 Academic Year Calendar, as presented under Exhibit 8-D.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.

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- 16-18** Sharon Belkofer moved that the Rossford Board of Education **adopt the Resolution to Implement the Rahmberg, Stover and Associates Study, as presented under Exhibit 8-E.** Kent Murphree seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted no, Jackie Huffman voted yes, and Kent Murphree voted yes. The Vice-President declared the motion carried.
- 17-18** Sharon Belkofer moved that the Rossford Board of Education **approve the revisions to the Exempt Administrative Employees Negotiated Agreement, as presented under Exhibit 8-F.** Kent Murphree seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted no, Jackie Huffman voted yes, and Kent Murphree voted yes. The Vice-President declared the motion carried.
- 18-18** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with Work Leads to Independence (Wli) for scanning services to digitize student records, as presented under Exhibit 8-G.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 19-18** Sharon Belkofer moved that the Rossford Board of Education **approve the district's 2018 membership with the Ohio Education Policy Institute (OEPI), as presented under Exhibit 8-H.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 20-18** Tiffany Densic moved that the Rossford Board of Education **approve the district's 2018 membership with the Wood County Economic Development Commission, as presented under Exhibit 8-I.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 21-18** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for MD Tutor services effective the 2017-2018 school year, as presented under Exhibit 8-J.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.

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- 22-18** Sharon Belkofer moved that the Rossford Board of Education **approve the purchase of one (1) 72-passenger conventional style bus for pupil transportation from Cardinal Bus Sales, as presented under Exhibit 8-K.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 23-18** Sharon Belkofer moved that the Rossford Board of Education **approve the Rossford EVSD 2019 Tax Budget, as presented under Exhibit 8-L.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 24-18** Kent Murphree moved that the Rossford Board of Education **approve the revisions to the agreement with the Educational Service Center of Lake Erie West for the services of Jason Smith, Director of Curriculum, Testing, and Intervention effective January 1, 2018, as presented under Exhibit 8-M.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.
- 25-18** Kent Murphree moved that the Rossford Board of Education **approve Program Solutions Group, LLC to provide Owner's Representative Services for the district-wide facilities project, as presented under Exhibit 8-N.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.

New Business

Rossford High School Drama Club Field Trip Request

Audience Participation for Input Concerning Any New Business (Item IX)

Agenda Items

None

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Request for Audience Participation

1. Steve Wayne – Financial questions
 - a. average yields appreciated
 - b. taxes – his go up but not additional amt to schools
 - c. 2.3 million to 1.68 million (covered amount from lease acct)
2. Chris Coultrip – Huntington sweep acct. Should be to STAR OH
 - a. Base account has no interest
 - b. Why any money in the General Fund checking

Board of Education Reports

Legislation – Sharon Belkofer – ECOT

Program Solutions – Ken Murphree/Jackie Huffman

Correspondence – None

Nice Job Notes - There were 14 Nice Job Notes sent this past month.

Open Discussion

None

26-18 Kent Murphree moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 7:00 p.m. to discuss the Purchase or Sale of Property (as provided under Ohio Sunshine Law ORC Section 121.22)**. Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the Vice-President declared the motion carried.

The Board returned from executive session at 7:43 p.m. after scheduling a Special Meeting for January 29, 2018 at 7:00 a.m.

27-18 Kent Murphree moved that the Rossford Board of Education **adjourn the regular meeting of January 22, 2018, at 7:44 p.m.** Tiffany Densic seconded the motion. Upon roll call, all members voted yes, and the Vice-President declared the motion carried.

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RESPECTFULLY SUBMITTED:

PRESIDENT

ATTEST:

TREASURER

**The next Regular Board Meeting:
Monday, February 12, 2018
Administrative Offices at Indian Hills – Board Room
401 Glenwood Road
Rossford, OH 43460
6:30 p.m.**