

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 15, **2017**

The Rossford Board of Education met in regular session on Monday, May 15, 2017 at the Indian Hills Board Room, 401 Glenwood Road, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m., followed by the Pledge of Allegiance. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

81-17

Jackie Huffman moved that the Rossford Board of Education **adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its regular meeting of May 15, 2017.**

Approval of the minutes of the regular meeting of April 17, 2017.

ROSSFORD BOARD OF EDUCATION --- INVESTMENT REPORT FOR APRIL 2017

CERTIFICATES OF DEPOSIT

5/4/2016 Safra National	0.70%	\$245,000.00
5/4/2016 Beal Bank	0.70%	\$245,000.00
5/2/2016 Comenity Capital	0.70%	\$245,000.00
4/27/2016 Capital One	0.75%	\$119,000.00
4/27/2016 Ally Bank	0.75%	\$245,000.00
5/24/2013 Fannie Mae	1.020%	\$1,248,750.00
TOTAL CERTIFICATES OF DEPOSIT AND NOTES		\$2,347,750.00

CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST

12/31/2016 Deposit from Huntington Benefit Plan Trust	\$15,095.89	
TOTAL CASH EQUIVALENTS		\$15,095.89

STAR OHIO

4/1/2017 Beginning Balance	\$7,133,514.55	
4/30/2017 Interest & Investment	\$5,763.89	
Redemption by Wire		
STAR OHIO ENDING BALANCE		\$7,139,278.44

HUNTINGTON NATIONAL BANK - BUSINESS INTEREST

4/30/2017 Ending Balance	\$447,500.80	
HUNTINGTON NATIONAL BANK BUSINESS BALANCE		\$447,500.80

HUNTINGTON NATIONAL BANK - CHECKING

4/30/2017 Ending balance	\$10,370,318.60	
HUNTINGTON NATIONAL BANK CHECKING BALANCE		\$10,370,318.60

US BANK N.A., TRUST - BOND ANTICIPATION NOTE

4/30/2017 Ending Balance	\$31,636,052.72	
US BANK N.A., TRUST BOND ANTICIPATION NOTE		\$31,636,052.72

SUMMARY OF INVESTMENTS - APRIL 2017

CERTIFICATES OF DEPOSIT	\$2,347,750.00	
CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST	\$15,095.89	
STAR OHIO	\$7,139,278.44	
HUNTINGTON NATIONAL BANK BUSINESS INTEREST ACCOUNT	\$447,500.80	
HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$10,370,318.60	
US BANK N.A., TRUST - BOND ANTICIPATION NOTE	\$31,636,052.72	
OTHER SECURITIES	\$0.00	
GRAND TOTAL INVESTMENTS OF RECORD		\$51,955,996.45

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ROSSFORD BOARD OF EDUCATION

April 30, 2017

Total Fund Balance		<u>\$51,933,787.51</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checki	\$10,370,318.60	

Sub-Total: Depository (Bank) Balance		\$10,370,318.60
Investments:		
StarOhio	\$7,139,278.44	
Certificates of Deposit	\$2,347,750.00	
Huntington National Bank - Investment	\$447,500.80	
US Bank N.A., Trust	\$31,636,052.72	
Cash equivalents	\$15,095.89	
Other Securities	\$0.00	

Sub-Total: Investments		\$41,585,677.85
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	

Sub-Total: Athletic Checking Balances		\$2,000.00
Petty Cash and Change Funds		\$2,480.00

Total		\$51,960,476.45
Outstanding Checks		\$26,688.94

Total (Reconciled Balance)		\$51,933,787.51
*** Adjustments:		
(1)		\$0.00
(2)		\$0.00
(3)		\$0.00
(4)		\$0.00
(5)		\$0.00

Adjusted Total		<u>\$51,933,787.51</u>



 James Rossler Jr., Treasurer

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APPROPRIATIONS MODIFICATIONS			as of April 30, 2017
OTHER FUNDS		INCREASE	DECREASE
002-2500	BOND RETIRE - FISCAL MANAGEMENT	\$ 452,000.00	
300-950A	JH ATHLETICS - TRANSFERS IN	\$ 5,000.00	
	Total	\$ 457,000.00	\$ -
	Net increase this month	\$ 457,000.00	
TRANSFERS / ADVANCES		TRANSFERRED TO	FROM
001-7200	GENERAL - TRANSFERS OUT		\$ (5,000.00)
300-950A	JH ATHLETICS - TRANSFERS IN	\$ 5,000.00	
	Totals transfers/advances	\$ 5,000.00	\$ (5,000.00)
	Net transfers/advances	\$ -	
INCREASE TO REVENUE		INCREASE	DECREASE
002-3100	BOND - REAL ESTATE HOMESTEAD/ROLLBACK	\$ 15,000.00	
003-3100	PERMANENT IMPROV - REAL ESTATE HOMESTEAD/ROLLBACK	\$ 24,000.00	
004-1900	BONDS/NOTES - SALE OF PREMIUM	\$ 21,490,000.00	
007-9201	THOMAS BELKOFER WRESTLING SCHOLARSHIP	\$ 1,900.00	
	Total	\$ 21,530,900.00	\$ -
	Net increase this month	\$ 21,530,900.00	

Approval of the bills paid for the month of April, 2017.

In addition to the Investment Report and the Reconciliation Report for the month of April, 2017, the Board of Education reviewed the following reports from the Treasurer:

Financial Report by Fund

Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years

Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years

Monthly Revenue as compared to the monthly revenue for the last five years

Monthly Expenditures as compared to the monthly expenditures for the last five years

Revenue vs. Expenditures for the current fiscal year

Revenue vs. Expenditures for the current calendar year

Approval of budget vs. actual revenue and expenses

Approve appropriation modifications and transfers

Approval of the 2017-2018 employee work calendars.

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Approve medical leaves for Sandy Komisarek from approximately February 26 through June 26, 2017, using accumulated sick and personal days and FMLA (returning to work on May 8, 2017, on a part-time basis); Kim May-Werts from approximately March 29 through September 29, 2017, using accumulated sick and personal days and FMLA; and Jennifer Ramirez from April 20 through May 14, 2017, using FMLA (original commencement September 12 through November 1, 2016).

Approve certified substitutes for the 2016-2017 school year

Jennifer Boyce
777 Pine Street
Perrysburg, OH 43551

Approve classified substitutes for the 2016-2017 school year

Darlene Lutman
4036 Hurley Court
Toledo, OH 43614

Kent Murphree seconded the motion. Upon roll call, all members present voted yes. The Vice President declared the motion carried.

RECOGNITION OF VISITORS

Superintendent Creps presented tokens of appreciation to Barb Marciniak and D. J. Hiner, for their dedicated service to the students of the Rossford EVSD.

PRINCIPALS', DIRECTORS', AND SUPERVISORS' MONTHLY REPORTS

Reports were provided under separate cover for High School, Junior High, Eagle Point, Glenwood, Buildings & Grounds, Communication, Curriculum, Food Service, Special Services, Technology, and Transportation.

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SUPERINTENDENT'S AND BOARD PRESIDENT'S REPORT

A. Facilities Update

Representatives from The Collaborative-TMP and Gilbane provided the Board with an update on the district-wide facilities project.

- 82-17** Kent Murphree moved that the Rossford Board of Education **approve a two (2)-year administrative contract for Tony Brashear as Principal of Rossford High School commencing August 1, 2017 and ending July 31, 2019, as presented under Exhibit 8-A-1-a.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 83-17** Jackie Huffman moved that the Rossford Board of Education **approve a two (2)-year administrative contract for Pat Murtha as Assistant Principal/Athletic Director of Rossford High School commencing August 1, 2017 and ending July 31, 2019, as presented under Exhibit 8-A-1-b.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 84-17** Tiffany Densic moved that the Rossford Board of Education **approve a two (2)-year administrative contract for Erin Perry as Director of Student Services commencing August 1, 2017 and ending July 31, 2019, as presented under Exhibit 8-A-1-c.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 85-17** Sharon Belkofer moved that the Rossford Board of Education **approve a two (2)-year administrative contract for Bryan Skrzyniecki as Assistant Principal of Rossford Junior High School commencing August 1, 2017 and ending July 31, 2019, as presented under Exhibit 8-A-1-d.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 86-17** Tiffany Densic moved that the Rossford Board of Education **approve a two (2)-year administrative contract for Sandra Smith as Technology Director commencing August 1, 2017 and ending July 31, 2019, as presented under Exhibit 8-A-1-e.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

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- 87-17** Sharon Belkofer moved that the Rossford Board of Education **approve a two (2)-year administrative contract for Jeff Taylor as Principal of Eagle Point Elementary School commencing August 1, 2017 and ending July 31, 2019, as presented under Exhibit 8-A-1-f.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 88-17** Jackie Huffman moved that the Rossford Board of Education **approve a one (1)-year administrative contract for Ron Weaks as Buildings and Grounds Supervisor commencing August 1, 2017 and ending July 31, 2018, as presented under Exhibit 8-A-1-g.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 89-17** Jackie Huffman moved that the Rossford Board of Education **approve the non-renewal of the certified long-term substitute teacher position held by Kaitlin McConoha, fourth grade long-term substitute teacher at Eagle Point Elementary School, effective at the end of the 2016-2017 school year, as presented under Exhibit 8-B-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 90-17** Jackie Huffman moved that the Rossford Board of Education **accept the retirement resignation of Sandy Komisarek, Rossford High School Secretary and Clerk/Cashier, effective June 1, as presented under Exhibit 8-C-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 91-17** Jackie Huffman moved that the Rossford Board of Education **approve a classified continuing contract effective with the 2017-2018 school year for Andy Kovacs, as presented under Exhibit 8-C-2.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 92-17** Jackie Huffman moved that the Rossford Board of Education **approve second one-year classified contracts effective with the 2017-2018 school year for Amanda Schuler and Ron Westfall, Jr., as presented under Exhibit 8-C-3.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

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93-17 Tiffany Densic moved that the Rossford Board of Education **approve a one-year limited classified contract effective with the 2017-2018 school year for Michelle Snyder, as presented under Exhibit 8-C-4.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

94-17 Jackie Huffman moved that the Rossford Board of Education **approve the employment of Kell Shaffer, Kathy Zientek, Mark Leslie, and Michael Fresenius for summer building cleaning, as presented under Exhibit 8-C-5.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

95-17 Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts for the 2016-2017 school year, as presented under Exhibit 8-D-1-a.**

Jennifer Muck	Running Club (EP, if over 40 runners)	\$793
Matt Holland	Strength Coach (.03 for 12 weeks)	\$1,188.99

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

96-17 Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts effective for the 2017-2018 school year, as presented under Exhibit 8-D-1-b:**

Scott Dorn	NWOi3 Curriculum Writer (JH) (Social Studies)	\$5,000
Rachel Hood	NWOi3 Curriculum Writer (JH) (Science)	\$5,000
Carrie Rathsack	NWOi3 District Project Manager	\$5,000

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

97-17 Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts for Pam Rangel (JH/Music Building, Administrative Offices at Indian Hills, Glenwood, and Eagle Point) and Cathy O'Den (High School/Fieldhouse/JH Gym) for building checks at \$800 per building for the 2017-2018 school year, as presented under Exhibit 8-D-1-c.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes. The President declared the motion carried.

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- 98-17** Tiffany Densic moved that the Rossford Board of Education **approve Jaclyn Hinkle as volunteer, effective with the 2016-2017 school year, as presented under Exhibit 8-D-2.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 99-17** Tiffany Densic moved that the Rossford Board of Education **adopt the Resolution to Abolish One (1) Full-time Teaching Position and Suspend Contract, as presented under Exhibit 8-E.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 100-17** Jackie Huffman moved that the Rossford Board of Education **approve a \$0.10 district-wide increase in lunch prices effective with the 2017-2018 school year, as presented under Exhibit 8-F.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 101-17** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with AC and Sons, LLC and IC-Fluid Power, Inc. (revised April 18, 2017), as presented under Exhibit 8-G.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.
- 102-17** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with Ohio School Plan for property, auto, liability, and violence insurance, effective July 1, 2017, through July 1, 2018, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, Jackie Huffman voted yes, Sharon Belkofer voted yes, Tiffany Densic abstained, Kent Murphree voted yes, and Dawn Burks voted yes. The President declared the motion carried.
- 103-17** Jackie Huffman moved that the Rossford Board of Education **approve a \$25 per hour stipend for teachers who attend Year End Data Analysis (Short Cycle Assessments, START and OAA results), Building Leadership Team Meetings, Units of Study Development Year End Data Analysis, Assessment Development Meetings, District Instructional Enhancement Trainings, and District Leadership Team meetings outside of the contract period effective with the 2017-2018 school year, as presented under Exhibit 8-I.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

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OLD BUSINESS

New/Revised Board Policies

0150	ORGANIZATION
2430	DISTRICT-SPONSORED CLUBS AND ACTIVITIES
2430.02	PARTICIPATION OF COMMUNITY/STEM SCHOOL STUDENTS IN EXTRA-CURRICULAR ACTIVITIES
2431	INTERSCHOLASTIC ATHLETICS
2461	RECORDING OF DISTRICT MEETINGS INVOLVING STUDENTS AND/OR PARENTS
2623	STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES
3120.08	EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA- CURRICULAR ACTIVITIES
3217	WEAPONS
4217	WEAPONS
5111	ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
5111.01	HOMELESS STUDENTS
5111.03	CHILDREN AND YOUTH IN FOSTER CARE
5200	ATTENDANCE
5341	EMERGENCY MEDICAL AUTHORIZATION
5460	GRADUATION REQUIREMENTS
5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS
5630.01	POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS AND LIMITED USE OF RESTRAINT AND SECLUSION
6220.01	CASH RESERVE BALANCE
6320	PURCHASES
6325	PROCUREMENT – FEDERAL GRANTS/FUNDS
6423	USE OF CREDIT CARDS
6700 NEW	FAIR LABOR STANDARDS ACT (FLSA)
6700	PERSONAL FINANCIAL STATEMENTS
RENUMBER	
7217	WEAPONS
8210	SCHOOL CALENDAR
8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN
8305	INFORMATION SECURITY
8310	PUBLIC RECORDS
8320	PERSONNEL FILES
8330	STUDENT RECORDS
8452	AUTOMATED EXTERNAL DEFIBRILLATORS (AED)
8500	FOOD SERVICES
8510	WELLNESS

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9270	EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS & PARTICIPATION IN EXTRA-CURRICULAR FOR STUDENTS NOT ENROLLED IN THE DISTRICT
1340.01	NON-REEMPLOYMENT OF THE TREASURER
3143	RENEWAL/NON-RENEWAL OF ADMINISTRATIVE CONTRACTS
8450	CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES

104-17 Kent Murphree moved that the Rossford Board of Education **approve the new/revised Board policies, as presented under Exhibit 9-A.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

NEW BUSINESS

- A. 2017-2018 High School Handbook
- B. 2017-2018 Junior High School Handbook
- C. 2017-2018 Elementary School Handbook
- D. 2017-2018 Preschool Handbook

AUDIENCE PARTICIPATION FOR INPUT CONCERNING ANY NEW BUSINESS (ITEM X) AGENDA ITEMS

None

REQUEST FOR AUDIENCE PARTICIPATION

Judy Sikorski – Indian Hills building for use as a museum
 Carol Cervanec – Owens – when lease agreement will be signed

BOARD OF EDUCATION REPORTS

Reports

Facilities – Jackie Huffman and Kent Murphree - covered by Collaborative
 Legislative – Sharon Belkofer - Budget Bill passed by the House
 Negotiations – Kent Murphree and Tiffany Densic – Task complete

Correspondence

None

There were 32 Nice Job Notes this past month.

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None

105-17

Tiffany Densic moved that the Rossford Board of Education **adjourn the regular meeting of May 15, 2017 at 8:23 p.m.** Kent Murphree seconded the motion. Upon roll call, all members voted yes. The President declared the motion carried.

RESPECTFULLY SUBMITTED:

PRESIDENT

ATTEST:

TREASURER

Next Regular Board Meeting:
Monday, June 19, 2017
Rossford Schools Administrative offices at Indian Hills
Board Room
401 Glenwood Road
Rossford, OH 43460
6:30 p.m.