ROSSFORD EXEMPTED VILLAGE SCHOOLS
Board of Education Organizational Meeting of January 10, 2018

Administrative Offices at Indian Hills
Board Room
401 Glenwood Road
Rossford, OH 43460
6:30 p.m.

PROPOSED AGENDA

		Exhibit Number
I.	Call the Board to Order by President Pro-Tem Dawn Burks (pledge to flag)	1
II.	Roll Call of the Board:	2

	Present	Absent
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

III. Election of Officers [1-2] 3

A. Nomination and Election of Officers
B. Approve Bond for President

IV. Designation of Meeting Places, Dates and Times [3] 4

V. Establishment of Service Fund [4] 5

VI. Board Member Compensation [5] 6

VII. Committee Appointments [6-7] 7

A. Recreation Committee
B. Legislative Liaison/Northwest Ohio School Boards Legislative Committee/ Planning Committee
C. Penta Representative
D. Tax Incentive Review Council (Enterprise Zone/City)
E. Technology
F. Negotiations Committee
G. Policy Committee
H. District Leadership Team
I. Finance Committee
J. Facilities Committee
K. City Council
L. Safety Committee
M. Township Liaison

Exhibit Number

VIII. Appointment of Legal Counsel(s) for the Ensuing Calendar Year [8] 8

IX. Recommendations to Adopt Standing Authorizations for Year 2018 [9] 9

A. Advances on Tax Settlements
B. Investments of Interim Funds
C. Payment of Bills
D. Employment of Temporary Personnel
E. Appointment of Purchasing Agent

X. Recognize the Two Bargaining Agents [10] 10

XI. Open Discussion [11] 11

XII. Executive Session to Discuss the Purchase or Sale of Property [11-12] 12
(as provided under Ohio Sunshine Law ORC Section 121.22)

XIII. Adjournment [13] 13

Next Regular Meeting: TBA
Date and Time: TBA
Place: TBA

Upon request to the superintendent's secretary, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

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MISSION STATEMENT

To educate and graduate all students to become creative, productive and respected members of society

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VISION STATEMENT

Preparing and inspiring students to achieve excellence today, in college and career readiness in all future endeavors

EXHIBIT NO. 1 ***Call the Board to Order by President Pro-Tem Dawn Burks***

President Pro-Tem Dawn Burks will call the meeting to order. Pledge to flag.

EXHIBIT NO. 2 ***Roll Call of the Board***

	Present	Absent
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 3 ***Election of Officers***

A. Nomination and Election of Officers

The President Pro-Tem will conduct the nominations and election process, after which, the new President will assume control.

Nominations for President

_____

_____

Elected President: _____

Nominations for Vice President:

_____

_____

Elected Vice President: _____

EXHIBIT NO. 3 ***Election of Officers, Continued***

B. Approve Bond for President

The Board of Education must approve the issuance of a bond for the Board of Education President in the amount of $20,000. (This is a normal procedure, which must be followed each year according to Ohio law.)

MOTION: I _____ move that the Rossford Board of Education approve the issuance of a bond for the President of the Board in the amount of $20,000 as stipulated by Ohio law, as presented under Exhibit 3-B.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 4 ***Designation of Meeting Places, Dates and Times***

At its annual Organizational Meeting, the Board of Education must set the dates, times and places of its regularly scheduled Board meetings. For the past several years, the Board has met on the third or fourth Monday of the month, with special meetings and changes in regular dates arranged as needed.

Month	Dates	Location
January	____	Administrative Offices - Board Room
February	____	Administrative Offices - Board Room
March	____	Administrative Offices - Board Room
April	____	Administrative Offices - Board Room
May	____	Administrative Offices – Board Room
June	____	Administrative Offices – Board Room
July	____	Administrative Offices – Board Room
August	____	Administrative Offices – Board Room
September	____	Administrative Offices – Board Room
October	____	Administrative Offices – Board Room
November	____	Administrative Offices – Board Room
December	____	Administrative Offices – Board Room

MOTION: I _____ move that the Rossford Board of Education set the dates of its regular meetings on _____

_____

at _____ p.m. in the Board Room at the Administrative Offices at Indian Hills and it is further resolved that a meeting of the Board shall take place at the dates, times and places as scheduled unless appropriately changed by Board action, as presented under Exhibit 4.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 5 ***Establishment of Service Fund***

The Board of Education has the authority to establish a Service Fund for use by the Board of Education. This fund is established to pay expenses of the Board of Education actually incurred in the performance of its duties, such as to attend seminars, state and local conferences, national conferences, etc.

The fund can be established in an amount of $2.00 per Average Daily Membership (ADM), which would be $2.00 x 1661 = $3,322 or the Board could establish the fund at $9,500. The Board of Education could also establish this fund anywhere between these two figures, if it so desires.

Over the years, the Board of Education has established its Service Fund at the highest rate. The Board has not expended funds anywhere near this figure; if you do not use the allotted money, it will always be available to be reappropriated.

It is recommended the Board establish the Service Fund at $9,500.

MOTION: I _____ move that the Rossford Board of Education establish the Board of Education Service Fund in the amount of $9,500 for 2018, as presented under Exhibit 5.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 6 ***Board Member Compensation***

The law allows for Board member compensation of $125 per meeting for returning Board members and $112.50 for newly elected Board members (per Resolution 5-15 of the January 5, 2015, Organizational Meeting and Budget Hearing), with no limit on the number of meetings per year, unless a limit is established by the Board of Education.

MOTION: I _____ move that the Rossford Board of Education set the level of compensation per meeting for members in attendance at $125 per meeting for returning Board members and $112.50 for newly elected Board members (per Resolution 5-15 of the January 5, 2015, Organizational Meeting and Budget Hearing), with no limit on the number of meetings per year, unless a limit is established by the Board of Education, as presented under Exhibit 6.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 7 ***Committee Appointments***

Committee assignments listed below should be filled at the Organizational Meeting. In the past, the Board President has appointed members of the Board to serve on these committees. The 2017 assignments have been as follows:

A. Recreation Committee Representatives: Dawn Burks
B. Legislative Liaison/Northwest Ohio School Boards Legislative Committee, Subcommittee on Planning Representative: Sharon Belkofer (Tiffany Densic, alternate)
C. Penta Career Center Representative: Ken Sutter (3-year term; appointed 1/9/17)
D. Tax Incentive Review Council Representative (Enterprise Zone/City): Jackie Huffman
E. Technology Committee: Kent Murphree
F. Negotiations Committee: Tiffany Densic, Kent Murphree
G. Policy Committee: Sharon Belkofer, Kent Murphree
H. District Leadership Team *(formerly Vision Committee)*: Jackie Huffman, Kent Murphree
I. Finance Committee: Dawn Burks (Sharon Belkofer, alternate)
J. Facilities Committee: Jackie Huffman, Kent Murphree
K. City Council Liaison: Sharon Belkofer
L. Safety Committee: Jackie Huffman
M. Township Liaison: Jackie Huffman (Sharon Belkofer, alternate)

Year 2018 Appointments

A. Recreation Committee Representatives (1-year term):

_____ _____

B. Legislative Liaison/Northwest Ohio School Boards Legislative Committee, Subcommittee on Planning Representative (1-year term):

_____ _____
(alternate)

C. Penta Career Center Representative (3-year term):

Ken Sutter (through 2020)

D. Tax Incentive Review Council Enterprise Zone/City Representative (1-year term):

_____

E. Rossford Technology Committee Representative (1-year term):

_____

F. Negotiations Committee (1-year term):

_____ _____

G. Policy Committee (1-year term):

_____ _____

EXHIBIT NO. 7 ***Committee Appointments, Continued***

Year 2018 Appointments, continued

H. District Leadership Team Representatives *(formerly Vision Committee)* (1-year term):

_____ _____

I. Finance Committee (1-year term):

_____ _____
(alternate)

J. Facilities Committee (1-year term):

_____ _____

K. City Council Liaison (1-year term):

_____

L. Safety Committee (1-year term):

_____

M. Township Liaison (1-year term):

_____ _____
(alternate)

If the Board desires to establish any other committees, this may be done at this time.

EXHIBIT NO. 8 ***Appointment of Legal Counsel(s) for Ensuing Calendar Year***

It is recommended the Board appoint legal counsels for the ensuing year.

Counsels recommended are Ohio School Boards Association; Scott Scriven, LLP; Spitler Huffman, LLP; Spengler, Nathanson, Heyman, McCarthy and Durfee; Squire, Sanders and Dempsey; Bricker and Eckler; and Robison, Curphey and O'Connell

MOTION: I _____ move that the Rossford Board of Education approve legal counsels, as presented under Exhibit 8.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 9 ***Recommendations to Adopt Standing Authorizations for Year 2018***

It is recommended the following standing authorizations for the 2018 calendar year be approved by the Board of Education. Without such authorization from the Board, the Treasurer and Superintendent have no authority to carry out the duties listed below, which involve school finances and employment. The Board normally approves these authorizations each year at the Organizational Meeting.

A. Advances on Tax Settlements:

This authorizes the Treasurer to secure advances from the auditor when funds are available and payable to the district.

B. Investments of Interim Funds:

This authorizes the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.

C. Payment of Bills:

This authorizes the Treasurer to pay all bills within the limitation of the appropriations resolution as bills are received and when merchandise has been received in good condition.

D. Employment of Temporary Personnel

This authorizes the Superintendent to employ such temporary personnel as is needed for emergency situations. Such employments are to be presented for approval by the Board of Education at the next regular meeting.

E. Appointment of Purchasing Agent:

This authorizes the Superintendent to serve as the purchasing agent for the school district.

MOTION: I _____ move that the Rossford Board of Education approve the standing authorizations for the 2018 calendar year, as presented under Exhibit 9.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 10 ***Recognize the Two Bargaining Agents***

A motion follows for the Board to recognize the district's two bargaining agents, RACT (Rossford Association of Classroom Teachers) and OAPSE/AFSCME, Local #384 (Ohio Association of Public School Employees/American Federation of State, County, and Municipal Employees).

MOTION: I _____ move that the Rossford Board of Education recognize the RACT and OAPSE/AFSCME, Local #384 as the two bargaining agents for the school district, as presented under Exhibit 10.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

EXHIBIT NO. 11 ***Open Discussion***

This space is reserved for open discussion.

EXHIBIT NO. 12 ***Executive Session to Discuss the Purchase or Sale of Property (as provided under Ohio Sunshine Law ORC Section 121.22)***

Motion to move into executive session:

MOTION: I _____ move that the Rossford Board of Education move into executive session under Ohio Sunshine Law ORC Section 121.22 at _____ p.m. to discuss the purchase or sale of property (as provided under Ohio Sunshine Law ORC Section 121.22).

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

Returned from executive session at _____ p.m.

If any action is taken at this time, a blank motion is provided for your use.

MOTION: I _____ move that the Rossford Board of Education _____

_____.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

EXIHIBIT NO. 13 ***Adjournment***

Motion to adjourn:

MOTION: I _____ move that the Rossford Board of Education adjourn the Board Organizational Meeting of January 10, 2018.

SECOND: I _____ second the motion.

ROLL CALL:	Aye	Nay
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

Next Regular Meeting: TBA
Date and Time: TBA
Place: TBA