

## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of: Regular Rossford Board of Education Meeting**

**Held on: Monday, November 20, 2017**

The Rossford Board of Education met in regular session on Monday, November 20, 2017, at the Administrative Offices at Indian Hills, 401 Glenwood Road, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

212-17

Jackie Huffman moved that the Rossford Board of Education **adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its regular meeting of November 20, 2017.**

**Approval of the minutes of the Regular Meeting of October 16, 2017 and the Workshop of November 8, 2017.**

ROSSFORD BOARD OF EDUCATION ---	INVESTMENT REPORT FOR OCTOBER 2017
<u>CERTIFICATES OF DEPOSIT</u>	
4/27/2016 to 10/27/17 Capital One	0.75% \$119,000.00
4/27/2016 to 10/28/17 Ally Bank	0.75% \$245,000.00
5/24/2013 to 5/21/2018 Fannie Mae	1.020% \$1,248,750.00
7/19/2017 to 7/19/2018 Barclays	1.400% \$250,000.00
7/20/2017 to 4/20/2018 Morgan Stanley	1.350% \$250,000.00
7/20/2017 to 4/20/2018 Morgan Stanley Pvt	1.300% \$250,000.00
TOTAL CERTIFICATES OF DEPOSIT AND NOTES	\$2,362,750.00
<u>HUNTINGTON NATIONAL BANK - BUSINESS INTEREST</u>	
10/31/2017 Ending Balance	\$248,495.83
HUNTINGTON NATIONAL BANK BUSINESS BALANCE	\$248,495.83
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - BENEFIT PLAN</u>	
7/31/2017 Ending Balance	\$11,786.55
TOTAL CASH EQUIVALENTS - BENEFIT PLAN TRUST	\$11,786.55
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>	
10/31/2017 Ending Balance	\$1,258,380.90
TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$1,258,380.90
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>	
10/31/2017 Ending Balance	\$10,486,235.57
HUNTINGTON BANK ENDING BALANCE	\$10,486,235.57
<u>STAR OHIO</u>	
10/31/2017 Ending Balance	\$7,185,431.37
STAR OHIO ENDING BALANCE	\$7,185,431.37
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>	
10/31/2017 Ending balance	\$174,739.61
HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$174,739.61
<u>US BANK N.A., TRUST - BOND ANTICIPATION NOTE</u>	
10/31/2017 Ending Balance	\$74,795,466.80
US BANK N.A., TRUST BOND ANTICIPATION NOTE	\$74,795,466.80
<u>SUMMARY OF INVESTMENTS - OCTOBER 2017</u>	
CERTIFICATES OF DEPOSIT	\$2,362,750.00
CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST	\$11,786.55
CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$1,258,380.90
HUNTINGTON BANK - SWEEP ACCOUNT	\$10,486,235.57
STAR OHIO	\$7,185,431.37
HUNTINGTON NATIONAL BANK BUSINESS INTEREST ACCOUNT	\$248,495.83
HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$174,739.61
US BANK N.A., TRUST - BOND ANTICIPATION NOTE	\$74,795,466.80
OTHER SECURITIES	\$0.00
GRAND TOTAL INVESTMENTS OF RECORD	\$96,523,286.63

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ROSSFORD BOARD OF EDUCATION

October 31, 2017

Total Fund Balance		<u><u>\$96,480,378.22</u></u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$174,739.61	
Sub-Total: Depository (Bank) Balance	-----	\$174,739.61
Investments:		
StarOhio	\$7,185,431.37	
Certificates of Deposit	\$2,362,750.00	
Huntington National Bank - Investment	\$248,495.83	
US Bank N.A., Trust	\$74,795,466.80	
Huntington National Bank - Sweep	\$10,486,235.57	
Cash equivalents - Investment Trust	\$11,786.55	
Cash equivalents - Facilities Lease	\$1,258,380.90	
Other Securities	\$0.00	
Sub-Total: Investments	-----	\$96,348,547.02
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
Sub-Total: Athletic Checking Balances	-----	\$2,000.00
Petty Cash and Change Funds		\$2,780.00
<b>Total</b>		----- \$96,528,066.63
Outstanding Checks		\$47,688.41
<b>Total (Reconciled Balance)</b>		----- \$96,480,378.22
*** Adjustments:		
(1)		\$0.00
(2)		\$0.00
(3)		\$0.00
(4)		\$0.00
(5)		\$0.00
Adjusted Total		----- <u><u>\$96,480,378.22</u></u>

  
James Rössler Jr., Treasurer

## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of:** Regular Rossford Board of Education Meeting

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APPROPRIATIONS MODIFICATIONS		as of OCTOBER 31, 2017	
GENERAL FUND		INCREASE	DECREASE
001-2200	GENERAL - SUPPORT SERVICES - PURCHASED SERVICES	\$ 13,401.00	
001-2500	GENERAL - FISCAL SERVICES - PURCHASED SERVICES	\$ 75,000.00	
	Total to General Fund	\$ 88,401.00	\$ -
	Net increase this month to General Fund	\$ 88,401.00	
INCREASE TO REVENUE		INCREASE	DECREASE
006-1500	FOOD SERVICE - STUDENT/ADULT SALES	\$ 77,750.00	
006-3200	FOOD SERVICE - STATE REIMBURSEMENT	\$ 2,850.00	
006-4100	FOOD SERVICE - FEDERAL REIMBURSEMENT	\$ 160,000.00	
	Totals	\$ 240,600.00	
	Net Increase	\$ 240,600.00	

**Approval of the bills paid for the month of October 2017.**

**Approve to rescind Wrestlerette Advisor 9-12 supplemental contract issued to Graciela Sofu; originally approved at the October 16, 2017, meeting.**

**Approve to revise and prorate High School Site Manager supplemental contract issued to Shane Strausbaugh; originally approved at the June 19, 2017, meeting at an amount of \$5,549; should be \$3,699.34, due to paternity leave during winter sports season.**

**Approval of Certified Substitutes for the 2017-2018 school year:**

**Alex Anderson  
2315 Eastpointe Drive  
Northwood, OH 43619**

**Austin Reed  
149 Rosedale Place  
Rossford, OH 43460**

**Susan Smith-Thompson  
998 Dixie Highway  
Rossford, OH 43460**

**Deanna Tipton  
1259 East Meadow Drive  
Oregon, OH 43616**

**Approval of Classified Substitutes for the 2017-2018 school year:**

**Margo Jackson  
100 Cherry Lane  
Rossford, OH 43460**

**Jami Peterson  
9425 Mandell Road  
Perrysburg, OH 43551**

**Vincente' Riccobene  
761 Gribbin Lane  
Toledo, OH 43612**

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Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

### RECOGNITION OF VISITORS

None

### SUPERINTENDENT'S AND BOARD PRESIDENT'S REPORT

#### A. Assistant Treasurer, Accountant Position

The Treasurer shared information with the Board regarding the Assistant Treasurer, Account position.

### PRINCIPALS', DIRECTORS', AND SUPERVISORS' MONTHLY REPORTS

The following reports were provided under separate cover:

High School, Junior High, Eagle Point, Glenwood, Buildings & Grounds, Communications, Curriculum, Food Service, Special Services, Technology, and Transportation.

**213-17** Tiffany Densic moved that the Rossford Board of Education **accept the resignation of Cathy Schuller, Assistant Treasurer, Accountant, effective at the end of the workday on November 30, 2017, as presented under Exhibit 8-A-1.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**214-17** Jackie Huffman moved that the Rossford Board of Education **accept the retirement resignation of Pamela Rangel, custodian at Rossford High School, effective December 1, 2017, as presented under Exhibit 8-B-1.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**215-17** Kent Murphree moved that the Rossford Board of Education **accept the resignation of Juanita Westdyk, crossing guard at Eagle Point Elementary School, effective at the end of the workday on November 17, 2017, as presented under Exhibit 8-B-2.**

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Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried

**216-17** Jackie Huffman moved that the Rossford Board of Education **approve the employment of Ervin Klocko, 10-month cleaner for the junior high gymnasium, Step 0/\$14.50 per hour, effective November 21, 2017, as presented under Exhibit 8-B-3.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**217-17** Jackie Huffman moved that the Rossford Board of Education **approve the following supplemental contracts effective the 2017-2018 school year, as presented under Exhibit 8-C-1.**

<b>Phil O'Shea</b>	<b>Varsity Baseball</b>	<b>\$5,945</b>
<b>Tom Kralovic</b>	<b>Varsity Softball</b>	<b>\$5,945</b>
<b>Todd Eckel</b>	<b>Varsity Track</b>	<b>\$5,945</b>
<b>Graciela Sofo</b>	<b>Wrestlerette Advisor 9-12</b>	<b>\$1,189 prorated</b>
<b>Molly Allen</b>	<b>Wrestlerette Advisor 9-12</b>	<b>\$1,189 prorated</b>
<b>Phil O'Shea</b>	<b>High School Site manager (winter)</b>	<b>\$1,849.66 prorated</b>
<b>Brian Vorst</b>	<b>Varsity Basketball (Boys')</b>	<b>\$8,323</b>
<b>Bobby Johnson</b>	<b>Tennis (Boys')</b>	<b>\$4,360</b>
<b>Kelly Clarson-Burnett</b>	<b>Junior High Cross Country</b>	<b>\$3,171</b>
<b>Rob Stroud</b>	<b>Junior High Basketball Asst. Boys'</b>	<b>\$1,189</b>
<b>Rob Schenk *</b>	<b>Junior High Basketball Asst. Boys'</b>	<b>\$1,189</b>
<b>Mike Edwards</b>	<b>Junior High Wrestling</b>	<b>\$3,171</b>

**\*pending receipt of Pupil Activity Permit**

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**218-17** Jackie Huffman moved that the Rossford Board of Education **approve the following volunteer for the 2017-2018 school year, as presented under Exhibit 8-C-2-a.**

**Matthew Holland**

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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**219-17** Jackie Huffman moved that the Rossford Board of Education **approve the following volunteer for the 2017-2018 school year, as presented under Exhibit 8-C-2-b.**

**Paul LaPlante**

Kent Murphree seconded the motion. Upon roll call, Jackie Huffman voted yes, Kent Murphree voted yes, Sharon Belkofer voted yes, Tiffany Densic voted no, and Dawn Burks voted yes. The President declared the motion carried.

**220-17** Kent Murphree moved that the Rossford Board of Education **approve the following volunteer for the 2017-2018 school year, as presented under Exhibit 8-C-2-c.**

**Bradley Roberts**

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**221-17** Tiffany Densic moved that the Rossford Board of Education **approve the following certificated staff to participate on 2017-2018 school year district-wide Response Team, as presented under Exhibit 8-D.**

**Kristen Vargo, EP**

Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**222-17** Jackie Huffman moved that the Rossford Board of Education **adopt the Resolution to Withdraw from the Memorandum of Understanding Among Penta Career Center and its Associate School Districts, as presented under Exhibit 8-E.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**223-17** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the Bittersweet, Inc. for educational services for a Rossford Schools student,**

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effective November 1 through December 20, 2017, as presented under Exhibit 8-F. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**224-17** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for Auxiliary Services-Revision #1 at All Saints School, effective the 2017-2018 school year, as presented under Exhibit 8-G.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**225-17** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Northern Buckeye Education Council/Northwest Ohio Computer Association for Conversion of accounting and human resource data from USAS/USPS to eFinance Plus, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**226-17** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the City of Rossford Police Department for School Resource Officer Services effective January 1, 2018, through December 31, 2022, as presented under Exhibit 8-I.** Sharon Belkofer seconded the motion. Upon roll call, Tiffany Densic voted yes, Sharon Belkofer voted yes, Jackie Huffman voted yes, Kent Murphree abstained, and Dawn Burks voted yes. The President declared the motion carried.

**227-17** Kent Murphree moved that the Rossford Board of Education **approve the District's 2018 membership with the Toledo Metropolitan Area Council of Governments (TMACOG), as presented under Exhibit 8-J.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**228-17** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the Bittersweet, Inc. for educational services for a Rossford Schools student, effective January 3 through May 25, 2018, as presented under Exhibit 8-K.** Kent

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Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**229-17** Jackie Huffman moved that the Rossford Board of Education **approve the District's October 2017 Financials, as presented under Exhibit 8-L.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**230-17** Jackie Huffman moved that the Rossford Board of Education **approve the reappointment of Tom Uhler to the Rossford public Library Board of Trustees for the term beginning May 2017-2024, as presented under Exhibit 8-M.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

### NEW BUSINESS

#### A. New/Revised Board Policies

### AUDIENCE PARTICIPATION FOR INPUT CONCERNING ANY NEW BUSINESS (ITEM IX) AGENDA ITEMS

None

### REQUEST FOR AUDIENCE PARTICIPATION

**Dick Goeke – Red Tree is good choice – interest visible – FDIC insured – 5 year forecast on website – can taxes be directed to interest bearing account**

### BOARD OF EDUCATION REPORTS:

Reports – Kent Murphree – Policy; Jackie Huffman - OSBA; Sharon Belkofer – OSBA, Township meeting, Road projects; Tiffany Densic – OSBA; Dawn Burks – Finance Committee, Recreation Board, Rudolph Run, new van.

Correspondence - None

There were 66 nice Job Notes sent this past month.



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### OPEN DISCUSSION

None

- 231-17** Sharon Belkofer moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 7:25 p.m. to discuss personnel employment (as provided under Ohio Sunshine Law ORC Section 121.22)**. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**The Board returned from executive session at 8:32 p.m. with no action taken.**

- 232-17** Tiffany Densic moved that the Rossford Board of Education **adjourn the regular meeting of November 20, 2017, at 8:32 p.m.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
PRESIDENT

ATTEST:

\_\_\_\_\_  
TREASURER