

## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of: Regular Rossford Board of Education Meeting**

**Held on: Monday, December 12, 2016**

The Rossford Board of Education met in regular session on Monday, December 12, 2016 at the Administrative Offices of Indian Hills Board Room, 401 Glenwood Road, Rossford, OH 43460. President Dawn Burks called the meeting to order at 6:00 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

**223-16**

**Kent Murphree moved that the Rossford Board of Education adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of December 12, 2016.**

### **Approval of the minutes of the Regular Meeting of November 21, 2016.**

#### ROSSFORD BOARD OF EDUCATION --- INVESTMENT REPORT FOR NOVEMBER 2016

##### CERTIFICATES OF DEPOSIT

5/4/2016 Safra National	0.70%	\$245,000.00
5/4/2016 Beal Bank	0.70%	\$245,000.00
5/2/2016 Comenity Capital	0.70%	\$245,000.00
4/27/2016 Capital One	0.75%	\$119,000.00
4/27/2016 Ally Bank	0.75%	\$245,000.00
5/24/2013 Fannie Mae	1.020%	\$1,248,750.00
TOTAL CERTIFICATES OF DEPOSIT AND NOTES		\$2,347,750.00

##### CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST

11/15/2012 Deposit from Huntington Benefit Plan Trust	\$6,678.73
TOTAL CASH EQUIVALENTS	
	\$6,678.73

##### STAR OHIO

11/1/2016 Beginning Balance	\$3,110,681.49
11/30/2016 Interest & Investment	\$4,003,943.48
Redemption by Wire	
STAR OHIO ENDING BALANCE	
	\$7,114,624.97

##### HUNTINGTON NATIONAL BANK - BUSINESS INTEREST

11/30/2016 Ending Balance	\$447,632.30
HUNTINGTON NATIONAL BANK BUSINESS BALANCE	
	\$447,632.30

##### HUNTINGTON NATIONAL BANK - CHECKING

11/30/2016 Ending balance	\$4,852,533.16
HUNTINGTON NATIONAL BANK CHECKING BALANCE	
	\$4,852,533.16

##### SUMMARY OF INVESTMENTS - NOVEMBER 2016

CERTIFICATES OF DEPOSIT	\$2,347,750.00
CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST	\$6,678.73
STAR OHIO	\$7,114,624.97
HUNTINGTON NATIONAL BANK BUSINESS INTEREST ACCOUNT	\$447,632.30
HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$4,852,533.16
OTHER SECURITIES	\$0.00
GRAND TOTAL INVESTMENTS OF RECORD	
	\$14,769,219.16

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ROSSFORD BOARD OF EDUCATION                      November 30, 2016

Total Fund Balance \$14,758,651.49

Gross Depository (Bank) Balance:

Huntington National Bank (General Checki	\$4,852,533.16	
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Sub-Total: Depository (Bank) Balance		\$4,852,533.16

Investments:

StarOhio	\$7,114,624.97	
Certificates of Deposit	\$2,347,750.00	
Huntington National Bank - Investment	\$447,632.30	
Cash equivalents	\$6,678.73	
Other Securities	\$0.00	
	-----	
Sub-Total: Investments		\$9,916,686.00

Athletic Checking Balances:

Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
	-----	
Sub-Total: Athletic Checking Balances		\$2,000.00

Petty Cash and Change Funds \$2,480.00

Total \$14,773,699.16

Outstanding Checks \$15,047.67

Total (Reconciled Balance) \$14,758,651.49

\*\*\* Adjustments:

(1)	\$0.00	
(2)	\$0.00	
(3)	\$0.00	
(4)	\$0.00	
(5)	\$0.00	
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Adjusted Total \$14,758,651.49

  
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 James Rossler Jr., Treasurer

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APPROPRIATIONS MODIFICATIONS		as of NOVEMBER 30, 2016	
OTHER FUNDS		<u>INCREASE</u>	<u>DECREASE</u>
300-9590	WRESTLERETTES - HIGH SCHOOL	\$ 1,700.00	\$ -
		\$ 1,700.00	\$ -
	Net increase this month to General Fund	\$ 1,700.00	
TRANSFERS / ADVANCES		<u>TRANSFERRED TO</u>	<u>FROM</u>
002-7200	BOND RETIREMENT		\$ (85,887.85)
003-5100	PERMANENT IMPROVEMENT	\$ 94,198.43	\$ -
004-7200	BUILDING FUND - CAPITAL PROJECTS		\$ (8,310.58)
	Totals transfers/advances	\$ 94,198.43	\$ (94,198.43)
	Net transfers/advances	\$ -	
INCREASE TO REVENUE		<u>INCREASE</u>	<u>DECREASE</u>
001-1200	OPEN ENROLLMENT FROM OTHER DISTRICTS	\$ 384,100.00	\$ -
003-5100	PERMANENT IMPROVEMENT	\$ 94,200.00	\$ -
300-9590	WRESTLERETTES - HIGH SCHOOL	\$ 900.00	\$ -
	Totals	\$ 479,200.00	\$ -
	Net Increase	\$ 479,200.00	

**Approval of the bills paid for the month of November, 2016.**

**In addition to the Investment Report and the Reconciliation Report for the month of November, 2016, the Board of Education reviewed the following reports from the Treasurer:**

**Financial Report by Fund**

**Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years**

**Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years**

**Monthly Revenue as compared to the monthly revenue for the last five years**

**Monthly Expenditures as compared to the monthly expenditures for the last five years**

**Revenue vs. Expenditures for the current fiscal year**

**Revenue vs. Expenditures for the current calendar year**

**Budget to Actual Revenues and Expenses**

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### Approval of Certified Substitutes for the 2016-2017 School Year:

**Kimli White**  
785 Heathermoor Lane  
Perrysburg, OH 43551

**Rebecca Yost**  
10291 Belmont Meadows Lane  
Perrysburg, OH 43551

### Approval of Classified Substitutes for the 2016-2017 School Year:

**Ken Lepper**  
621 North Grove Street  
Bowling Green, OH 43402

**Mary Shaffer**  
208 Hillsdale  
Rossford, OH 43460

### RECOGNITION OF VISITORS

None

### PRINCIPALS', DIRECTORS', AND SUPERVISORS' MONTHLY REPORTS

The High School, Junior High, Eagle Point, Glenwood, Building & Grounds, Curriculum, Food Service, Special Services, Transportation, and Technology were provided under separate cover.

### SUPERINTENDENT'S AND BOARD PRESIDENT'S REPORT

#### A. Communications Feedback

Superintendent Creps provided feedback to the Board regarding Communications.

#### B. Five Good Minutes – Update on Operational Funding

Treasurer Rossler provided an update on Operational Funding.

Jackie Huffman seconded the motion. Upon roll call all members voted yes and the President declared the motion carried.

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- 224-16** Jackie Huffman moved that the Rossford Board of Education **accept the resignation of Sandra Martin, cafeteria aide at Rossford High School, effective at the end of the workday on December 21, 2016, as presented under Exhibit 8-A-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 225-16** Tiffany Densic moved that the Rossford Board of Education **approve the employment of Susan Artz, playground aide at Glenwood Elementary, effective December 13, 2016, as presented under Exhibit 8-A-2.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 226-16** Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts for the 2016-2017 school year for the following, as presented under Exhibit 8-B-1:**
- |                    |                      |                |
|--------------------|----------------------|----------------|
| <b>George Rios</b> | <b>Tennis (Boys)</b> | <b>\$4,360</b> |
|--------------------|----------------------|----------------|
- Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 227-16** Tiffany Densic moved that the Rossford Board of Education **accept the donation of items for the snack pantry at Glenwood Elementary School, as presented under Exhibit 8-C.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 228-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with Bricker and Eckler LLP for Continuing Disclosure Services for the Rossford EVSD, as presented under Exhibit 8-D.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 229-16** Jackie Huffman moved that the Rossford Board of Education **approve the district's 2017 membership with the Ohio School Boards Association, as presented under Exhibit 8-E.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 230-16** Jackie Huffman moved that the Rossford Board of Education **approve the annual membership dues (January-December 2017) with the Wood County Economic Development Association, as presented under Exhibit 8-F.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 231-16** Sharon Belkofer moved that the Rossford Board of Education **approve the Quit Claim Deed dealing with the transfer of real estate to the City of Rossford (Parcel No.: T68-300-800117001000), as presented under Exhibit 8-G.** Jackie Huffman seconded the motion. Upon roll call, Sharon Belkofer voted yes, Jackie Huffman voted yes, Tiffany Densic voted yes, Kent Murphree abstained, and Dawn Burks voted yes. The President declared the motion carried.
- 232-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with RedTree Investment Group to provide advice and supervision for Rossford EVSD's investment portfolio managed by RedTree Investment Group consistent with its duties and obligations under the Advisers Act, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 233-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with US Bank to provide custody services in connection with Rossford EVSD securities, cash, and other property, as presented under Exhibit 8-I.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 234-16** Jackie Huffman moved that the Rossford Board of Education **adopt the bond resolution Authorizing the Issuance of not to Exceed \$9,950,000 of Bonds for the Purpose of Construction, Renovating and Improving School Facilities; Furnishing and Equipping the Same; and Improving the Sites Thereof; Retiring Notes Previously Issued for Such purpose; and Authorizing and Approving Related Matters, as presented under Exhibit 8-J.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 235-16** Jackie Huffman moved that the Rossford Board of Education **adopt the note resolution Authorizing the Issuance of Notes in the Amount of not to Exceed \$8,500,000 in Anticipation of the Collection of the proceeds of the 7.0 Mill Continuing Permanent Improvement Levy Approved by Electors of the School District at the Election held November 8, 2016; and Authorizing and Approving Related Matters, as presented under Exhibit 8-K.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 236-16** Jackie Huffman moved that the Rossford Board of Education **adopt the bond resolution Authorizing the Issuance of Bonds in the Amount of not to Exceed \$21,490,000 for the Purpose of Constructing, Renovating and Improving School Facilities; Furnishing and Equipping the Same; and Improving the Sites Thereof; and Authorizing and Approving Related Matters, as presented under Exhibit 8-L.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 237-16** Jackie Huffman moved that the Rossford Board of Education **adopt the bond resolution Authorizing the Lease of School District Land and Facilities to a Third Party Entity to be Determined by the Board of Education, Such Third Party Entity Acting as Trustee Under the Rossford EVSD Building Declaration of Trust, and a Sublease of Said Lands Back from Said Third Party Entity, as Trustee, in Connection with the Construction; Enlarging or Other Improvement, Furnishing, and Equipping; Lease; and Eventual Acquisition of Facilities or Improvements to Facilities; and Funding an Adequate Debt Service Reserve Fund, if Necessary; Approving the Execution, and Delivery of a Trust Indenture, a Ground Lease Agreement, and Other Documents and Agreements Relating Thereto; Approving the Execution and Delivery of not to Exceed \$31,320,000 of Certification of Participation Evidencing Proportionate Interests in Base Rent to be Paid by the Board of Education Under Said Lease Agreement; Authorizing the Purchase of a Municipal Bond Insurance Policy, if Desired, in Connection Therewith; and Appropriating Funds to Pay the Costs of the Project and to Make Payments Due Under the Lease Term Ending June 30, 2017; and Authorizing and Approving Related Matters, as presented under Exhibit 8-M.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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238-16

Sharon Belkofer moved that the Rossford Board of Education **approve the new/revised Board policies, as presented under Exhibit 9-A:**

0100	DEFINITIONS
0167.1	MEETINGS – USE OF ELECTRONIC MAIL/TEXT MESSAGES
0169.2	MEETINGS – OPEN MEETINGS/SUNSHINE LAW
1530	EVALUATION OF ADMINISTRATORS
1619	GROUP HEALTH PLANS
1619.01	PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
1619.02	PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS
1619.03	PATIENT PROTECTION AND AFFORDABLE CARE ACT
2460	SPECIAL EDUCATION
3220	STANDARDS –BASED TEACHER EVALUATION
3223	STANDARDS –BASED SCHOOL COUNSELOR EVALUATION
3419	GROUP HEALTH PLANS
3419.01	PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
3419.02	PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS
3419.03	PATIENT PROTECTION AND AFFORDABLE CARE ACT
4419	GROUP HEALTH PLANS
4419.01	PRIVACY PROTECTIONS OF SELF-FUNDED GROUP HEALTH PLANS
4419.02	PRIVACY PROTECTIONS OF FULLY INSURED GROUP HEALTH PLANS
4419.03	PATIENT PROTECTION AND AFFORDABLE CARE ACT
5830	STUDENT FUND RAISING
6605	CROWDFUNDING
7540	TECHNOLOGY
7540.01	TECHNOLOGY PRIVACY
7540.02	WEB CONTENT, PAGE SERVICES, AND APPS
8330	STUDENT RECORDS
9700	RELATIONS WITH SPECIAL INTEREST GROUPS

Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.



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**239-16**

Jackie Huffman moved that the Rossford Board of Education **adopt the Resolution Approving a Written Post-Issuance Compliance Policy in Connection with the Issuance of Tax-Exempt and Tax-Preferred Obligations by the School District, as presented under Exhibit 9-B.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

### NEW BUSINESS

Rossford High School Drama Club Trip Request

### AUDIENCE PARTICIPATION FOR INPUT CONCERNING ANY NEW BUSINESS (ITEM X) AGENDA ITEMS

None

### REQUEST FOR AUDIENCE PARTICIPATION:

Don Belkofer – Communication person – Draw on Rachel’s knowledge

### BOARD OF EDUCATION REPORTS

Reports – Facilities Committee – Jackie Huffman – construction management and township meeting

Correspondence – None

There were 27 Nice Job Notes sent this past month.

### OPEN DISCUSSION

None

### 2017 ORGANIZATIONAL MEETING AND BUDGET HEARING DATE DISCUSSION

The Board of Education, along with the Superintendent and Treasurer, discussed dates and times for the 2017 organizational meeting and budget hearing.

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**240-16** Jackie Huffman moved that the Rossford Board of Education **appoint Dawn Burks as President Pro-Tem for the Rossford Board of Education Organizational Meeting and Budget Hearing of January 9, 2016.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**241-16** Jackie Huffman moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 7:24 p.m. to discuss the Treasurer's and Superintendent's Evaluations (as provided under Ohio sunshine Law ORC Section 121.22).** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**The Board returned from executive session at 9:50 p.m.**

**242-16** Kent Murphree moved that the Rossford Board of Education **adjourn the regular meeting of December 12, 2016 at 9:40 p.m.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
PRESIDENT

ATTEST:

\_\_\_\_\_  
TREASURER