# ROSSFORD EXEMPTED VILLAGE SCHOOLS Regular Board of Education Meeting of Monday, June 19, 2017

Administrative Offices at Indian Hills Board Room 401 Glenwood Road Rossford, OH 43460 6:30 p.m.

#### **PROPOSED AGENDA**

		<b>Exhibit Number</b>
ı.	Call the Board to Order by President Dawn Burks (pledge to flag)	1
II.	Roll Call of the Board:  Present Absent  Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks  Present ————————————————————————————————————	2
III.	Adjustment to Proposed Agenda	3
	A. Adoption of Agenda and Consent Agenda	
	The Board approves the proposed agenda and the consent agenda to keep routine matters within a reasonable timeframe. Any member of the Board may request any item be removed from the consent resolution and defer it for a specific action and more discussion.	
IV.	Consent Agenda	4
	A. Approval of the minutes of the Regular Meeting of May 15 and the Special Meeting of May 22, 2017	
	<ul> <li>B. Treasurer's Report <ol> <li>Financial Report</li> <li>Investment Report</li> <li>Monthly Reconciliation</li> <li>Appropriation Modifications</li> <li>Financial Charts</li> <li>Budget to Actual Revenues and Expenses</li> <li>Other <ol> <li>Temporary Appropriations and Appropriation Modifications</li> <li>Revised Supplemental Contracts</li> <li>Rescind Extended Time</li> <li>Rossford Public Library's Estimate of Revenues</li> <li>Medical Leave</li> </ol> </li> </ol></li></ul>	
V.	Recognition of Visitors	5
	A. Recognition of Visitors	
VI.	Principals', Directors', and Supervisors' Monthly Reports	6

		<b>Exhibit Number</b>
VII.	Superintendent's and Board President's Report	7
	A. Third Grade Reading Guarantee	
VIII.	Superintendent's and Board President's Recommendations	8
	<ul> <li>A. Certified Personnel [1-3] <ol> <li>Employment</li> <li>Extended Time</li> </ol> </li> <li>B. Classified Personnel [4-7] <ol> <li>Retirement Resignation</li> <li>Resignation</li> <li>Employment</li> </ol> </li> <li>C. Supplemental Contracts [8-10] <ol> <li>Resignation</li> <li>Employment</li> </ol> </li> <li>D. Northern Buckeye Education Council/North West Ohio Computer Association Agreement – Rent-a-Tech Services</li> <li>E. Northern Buckeye Education Council/North West Ohio Computer Association Agreement – Technical Services</li> <li>Educational Service Center of Lake Erie West Agreement [13]</li> <li>G. National School Boards Association Membership [14]</li> <li>H. Ohio High School Athletic Association Resolution [15]</li> <li>Graduating Class of 2017 [16]</li> <li>J. Wood County Educational Service Center Agreement [17]</li> <li>K. Wood County Educational Service Center Agreement [18]</li> <li>L. WSOS Community Action Agreement [19]</li> </ul>	
IX.	Old Business [20-23]	9
	<ul> <li>A. 2017-2018 High School Handbook</li> <li>B. 2017-2018 Junior High School Handbook</li> <li>C. 2017-2018 Elementary School Handbook</li> <li>D. 2017-2018 Preschool Handbook</li> </ul>	
Χ.	Request for Audience Participation [24]	10
	A. Recognition of Audience Participation	
XI.	Board of Education Reports [24]	11
	<ul><li>A. Reports</li><li>B. Correspondence</li><li>C. Nice Job Notes</li></ul>	
XII.	Executive Session to Discuss Personnel Employment [25-26] (as provided under Ohio Sunshine Law ORC Section 121.22)	12
XIII.	Open Discussion [27]	13
XIV.	Adjournment [27]	14

Next Regular Board Meeting:

Monday, July 17, 2017

Rossford Schools Administrative Offices at Indian Hills

Board Room

401 Glenwood Road

Rossford, OH 43460

6:30 p.m.

Upon request to the superintendent's secretary, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

#### **MISSION STATEMENT**

The mission of the Rossford Exempted Village School District is to educate and graduate all students to become creative, productive, and respected members of society.

#### **VISION STATEMENT**

Preparing and inspiring students to achieve excellence today, in college and career readiness in all future endeavors

# EXHIBIT NO. 1 Call the Board to Order by President

President Dawn Burks will call the meeting to order. Pledge to flag.

ΕXI	HIBIT NO. 2 Roll C	Call of the Boa	nrd			
ΕXI	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks  HIBIT NO. 3 Adjus	Present	Absent			
Α.	Adoption of Proposed A	_				
	The approval of the of timeframe. Any member motion and defer it for a	er of the Board	l may request a	any item be		
	It is recommended the adjusted and approve the				agenda as prese	ented and
	MOTION: Iadopt the accompanyin agenda, with any excep	g agenda as p	resented and a	adjusted and		on hereby e consent
	SECOND: I	se	cond the motic	on.		
	ROLL CALL:	<u>Aye</u>		<u>Nay</u>		
	Sharon Belko Tiffany Densi Jackie Huffma Kent Murphre	c an				

#### EXHIBIT NO. 4 Consent Agenda

#### A. Approval of Minutes

It is recommended the Board of Education approve the minutes of the Regular Meeting of May 15 and the Special Meeting of May 22, 2017, as presented under this exhibit.

#### B. Treasurer's Report

- 1. For your information, the financial report is included on pages labeled (FINSUM).
- 2. It is recommended the Board approve the investment report for the month of May 2017, which follows the financial report.
- 3. The monthly reconciliation follows the investment report.
- 4. Approve appropriation modifications.
- 5. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.
- 6. Budget to Actual Revenues and Expenses
- 7. Other:
  - a. Approve temporary appropriations in the amount of fifty (50) percent of fiscal year 2017 ending appropriations and appropriations modifications for June 2017
  - b. Approve revised NWOi3 supplemental contracts, approved May 15, 2017, for Rachel Hood, Scott Dorn, and Carrie Rathsack effective the 2017-2018 school year; should be effective the 2016-2017 school year
  - c. Rescind 5 days extended time issued to Tricia Hastings, Reading Specialist, effective the 2016-2017 school year
  - d. Approve Rossford Public Library's Estimate of Revenues for the 2018 Budget year
  - e. Approve FMLA for Maria Pratt, Gifted Education Teacher, from approximately April 19 through December 2017

#### **EXHIBIT NO. 5** Recognition of Visitors

#### A. Recognition of Visitors

Superintendent Creps will present Karagyn Durco, Kaitlyn Clark, Regan Clay, and Ireland Hutchins with certificates of commendation for their accomplishments in track and field.

#### **EXHIBIT NO. 6** Principals', Directors', and Supervisors' Monthly Reports

The following reports are provided under separate cover:

- High School
- Junior High
- Eagle Point
- Glenwood
- Buildings & Grounds
- Communications
- Curriculum
- Food Service
- Special Services
- Technology
- Transportation

#### **EXHIBIT NO. 7** Superintendent's and Board President's Report

#### A. Third Grade Reading Guarantee

Jason Smith, Director of Curriculum, Testing, and Intervention, will provide information on the Third Grade Reading Guarantee program.

Α	Certified	Personne	Į
<i>_</i>	OCHINGA	I GIOUIIIC	, 1

1-a. Employment	1-a.	Emr	olov	ment
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It is recommended the Board of Education issue a certificated one-year limited contract to Shari Meyers as a School Psychologist effective the 2017-2018 school year.

certificated one-y		t for Shari Meyers	ssford Board of Educa as a School Psycholog A-1-a.	
SECOND: I		second the motion	1.	
ROLL CALL:		Aye	Nay	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

Α.	Certified	Personnel,	Continued
<i>,</i>		1 0130111101.	COLLINIACA

1	-b.	<b>Emplo</b>	vment.	Continu	ıed

It is recommended the Board of Education issue a certificated one-year limited contract to Jessica Witulski as a Choral Director effective the 2017-2018 school year.

	r limited contract	for Jessica Witu	ssford Board of Edu ulski as a Choral Dire A-1-b.	
SECOND: I	Se	econd the motion	n.	
ROLL CALL:		Aye	Nay	
T J K	Sharon Belkofer Fiffany Densic ackie Huffman Gent Murphree Dawn Burks			

#### Superintendent's and Board President's Recommendations, Continued **EXHIBIT NO. 8**

Α.	Certified	Personnel,	Continued
, v.		1 0100111101,	

•		-11	T:
_	⊢xter	าตคต	Time

It is recommended the Board of Education approve extended time for the following personnel effective the 2017-2018 school year: Rebecca Katz 10 days extended time (minimum of 5 days with 5 additional discretionary days) per diem rate

Shari Meyers per diem rate 10 days extended time (minimum of 5 days with 5 additional discretionary days)

MOTION: Iextended time effective the 20 under Exhibit 8-A-2.	<del></del>	ssford Board of Educ r Article 12, Section H)	
SECOND: I	second the motion.		
ROLL CALL:	<u>Aye</u>	<u>Nay</u>	
Sharon Belk Tiffany Den Jackie Huffr Kent Murph	sic man ree		

# **EXHIBIT NO. 8** Superintendent's and Board President's Recommendations, Continued

B.	Classified	Personnel
<b>D</b> .	Classifica	i Cisoniici

1. INCHICITION INCOMPRIATION	1.	Retirement	Resignation
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It is	rec	commen	ded	the	Board	of	Education	accept	the	retirement	resignation	of	Kell
Sha	ffer,	Rossfo	rd Ju	ınior	High S	cho	ool Cleaner	, effective	ve A	ugust 1, 20°	17.		

retirement resign		fer, Rossford Ju	sford Board of Education nior High School Clea	•
SECOND: I	s	econd the motion		
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

B	Classified	Personnel,	Continued
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2.	ᄰᅀ	מוח	nati	Λn
∠.	110	Sig	Hau	OI I

It is recomme	nded the	Board	d of Educati	on accep	ot the re	signation	of	Audr	ey (	Gilbert,
Cook/Cashier	at Eagle	Point	Elementary	School,	effective	the end	of	the	2016	5-2017
school year.										

		Cashier at Eagle F	sford Board of Educat Point Elementary School Exhibit 8-B-2.	•
SECOND: I	s	econd the motion		
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

B.	Classified	Personnel.	Continued

#### 3-a. Employment

It is recommended the Board of Education approve the employment of the following classified personnel:

Donna Perkins, cook/cashier at Eagle Point Elementary School, two (2) hours per day, Step 3(4), \$16.40 per hour, effective August 21, 2017

Faye Cashen, summer bus cleaning, on an as needed basis at \$16.30 per hour, not to exceed 100 hours

Amanda Schuler, summer bus cleaning, on an as needed basis at \$16.30 per hour, not to exceed 100 hours

Ron Westfall, summer bus cleaning, on an as needed basis at \$12.50 per hour, not to exceed 100 hours

Janice Swartz, substitute Transportation Office Coordinator, up to 120 hours this summer to assist with route scheduling, Step 25(27), \$23.37 per hour beginning June 21, 2017

employment of August 21, 201	Donna Perkins, coo 7; Faye Cashen, A anice Swartz, subst	k/cashier at Eag Amanda Schuler	sford Board of Educatigle Point Elementary Solon, and Ron Westfall for tion Office Coordinator	chool, effective or summer bus
SECOND: I	8	second the motion	n.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree			

Dawn Burks

В.	Classified Personnel, Continue	ed		
	3-b. Employment, Continued			
	It is recommended the Boa as follows:	ard of Education employ	the 2016-2017 se	easonal employees
	Cody Orr	Rossford High School		\$10/hour
	Ethan Wagner	Administrative Offices a	at Indian Hills	\$10/hour
	MOTION: I employment of 2016-2017 sea			
	SECOND: I	second the motion.		
	ROLL CALL:	<u>Aye</u>	<u>Nay</u>	
	Sharon Belk Tiffany Dens Jackie Huffn	sic		

Kent Murphree Dawn Burks

C.	Suppl	lemental	Contr	acts
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1. Resignation				
	ended the Board of Soccer Coach, effe		cept the resignation of Todd Ref 017.	iberg,
			essford Board of Education accep Coach, as presented under Exhibi	
SECOND: I	:	second the motion	on.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

					,		
С.	Supplemental Contracts, C	ontinued					
	2-a. Employment						
	It is recommended the Board of Education issue a supplemental contract effective the 2016-2017 school year to the following:						
	Tricia Hastings		Reading Speciali	ist	\$2,774		
	MOTION: Isupplemental contract effe 2-a.				• •		
	SECOND: I	sec	ond the motion.				
	ROLL CALL:		<u>Aye</u>	<u>Nay</u>			
	Sharon Tiffany I Jackie H						

Kent Murphree Dawn Burks

C.	Supplemental	Contracts.	Continued

Dawn Burks

# 2-b. Employment, Continued

It is recommended the Board of Education issue a supplemental contract effective the 2017-2018 school year to the following:

2017-2016 School year to the following.						
Erik Keller Bob Abbey Dave Roth Jamie Clay Troy Adams Chris Buschin Rob Hunter Chris Jones Stephanie Shu Shane Straush	g F Iltz	Assistant \ Assistant \ Assistant \ Assistant \ Assistant \ Freshman Assistant (			\$3,699.33 (prorated) \$3,699.33 (prorated) \$3,699.33 (prorated) \$3,699.33 (prorated) \$3,699.33 (prorated) \$3,699.33 (prorated) \$4,360.00 \$4,360.00 \$3,171.00 \$5,549.00	
	supplemental contracts effective the 2017-2018 school year, as presented under Exhibit 8-					
SECOND: I		secon	d the motion.			
ROLL CALL:			<u>Aye</u>	<u>Nay</u>		
	Sharon Belko Tiffany Densid Jackie Huffma Kent Murphre	c _ an _			  	

D.	Northern Buckeye Rent-a-Tech Serv		I/North West Ohio	Computer Association Agr	eement –	
	It is recommended the Board of Education enter into an agreement with Northern Buckeye Educational Council/North West Ohio Computer Association for Rent-a-Tech Services effective the 2017-2018 school year.					
	agreement with	Northern Buckey Rent-a-Tech Service	ye Education C	rd Board of Education a ouncil/North West Ohio 2017-2018 school year, as	Computer	
	SECOND: I		second the motion			
	ROLL CALL:		<u>Aye</u>	<u>Nay</u>		
		Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree				

Kent Murphree Dawn Burks

Ε.	Northern Buckeye Education Council/North West Ohio Computer Association Agreement –
	Technical Services

It is recommended the Board of Education enter into an agreement with Northern Buckeye Educational Council/North West Ohio Computer Association for Technical Services effective the 2017-2018 school year.

agreement with Northern	Buckeye Education Co	d Board of Education approve the ouncil/North West Ohio Computer 018 school year, as presented under
SECOND: I	second the motion.	
ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Be Tiffany Del Jackie Huf Kent Murp Dawn Burk	nsic fman hree	

F. Educational Service Center of Lake Erie West Agreement

It is recommended the Board of Education enter into an agreement with the Educational Service Center of Lake Erie West for Gifted Instructional Consulting Services effective May 8 through August 15, 2017.

an agreement v	vith the Educational Se	ervice Center of	cossford Board of Education Lake Erie West for Gifted In presented under Exhibit 8-F	nstructional
SECOND: I	Se	econd the motion	١.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

#### Superintendent's and Board President's Recommendations, Continued **EXHIBIT NO. 8**

_				
$\sim$	Mational	School	Roarde	Association
<b>\</b> 7.	IVAIIOHAI	SCHUUN.	DUAIUS	ASSOCIATION

It is recommended the Board of Education approve payment to the National School Boards Association for their National Connection Fees for the period of July 1, 2017, through June 30, 2018.

payment to the N	lational School Boa	ards Association f	Rossford Board of Educati or their National Connection oresented under Exhibit 8-0	on Fees for
SECOND: I	s	second the motion		
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

on

ormornight conto		•		
		•	ot the resolution authorizing ociation effective the 2017-202	
authorizing cont		the Ohio High	Board of Education adopt the School Athletic Association efforms	
SECOND: I	Se	econd the motion	on.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

I.	Graduating	Class	of	2017
	Oraduating	Oldoo	O.	~~ '

At the recommendation of Mr. Brashear, and with my concurrence, we ask the Board of
Education to certify the list of graduating seniors as having completed the requirements for
graduation of the Rossford Exempted Village Schools and the State of Ohio.

list of 2017 gra requirements for Ohio, and do au	duates of Rossford graduation of the thorize Mr. Tony Br e successfully com	High School a Rossford Exemp ashear, Rossford	Board of Education pross having successfully ofted Village Schools and High School Principal rements for graduation,	completed the d the State of to make final
SECOND: I	s	econd the motion	٦.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

J. Wood County Educational Service Center Agreement

Kent Murphree

**************************************	ing Eddodional Colv	ioo oonton rigiroon	
			r into an agreement with the Wood County ces effective the 2017-2018 school year.
the agree	I ment with the Wood ne 2017-2018 school	County Education	the Rossford Board of Education approve nal Service Center for Consortium Services d under Exhibit 8-J.
SECOND:	1	second the n	notion.
ROLL CAI	LL:	<u>Aye</u>	<u>Nay</u>
	Sharon Belkofer Dawn Burks Tiffany Densic Jackie Huffman		

K. Wood County Educational Service Center Agreement

	ucation enter into an agreement with the Wood County ialized Services effective the 2017-2018 school year.
MOTION: I the agreement with the Wood Coun effective the 2017-2018 school year.	_ move that the Rossford Board of Education approve ty Educational Service Center for Specialized Services as presented under Exhibit 8-K.

SECOND: I	second the	e motion.
ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer Dawn Burks Tiffany Densic Jackie Huffman Kent Murphree		

L.	<b>WSOS</b>	Community	Action	Agreement
┗.	***	Community	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	/ IQI CCITICI

It is recommended the Board of Education enter into an agreement with WSOS Commun	nity
Action for the Early Childhood Education Program effective the 2017-2018 school year.	

MOTION: Iagreement with WSC effective the 2017-201	OS Community	Action for the	Early Childhood Ed	
SECOND: I	se	cond the motion		
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
Tiffa Jac Ken	aron Belkofer any Densic kie Huffman at Murphree vn Burks			

# EXHIBIT NO. 9 Old Business

A. 2017-2018 High School Handbook

It is recommended the Bo	ard of Education	approve the	high school	handbook	effective	the
2017-2018 school year.						

MOTION: I me school handbook effective the 2		• •	•
SECOND: I	second the motion		
ROLL CALL:	<u>Aye</u>	<u>Nay</u>	
Sharon Belko Tiffany Densi Jackie Huffm Kent Murphre Dawn Burks	c an		

# EXHIBIT NO. 9 Old Business, Continued

B.	2017-2018	Junior	Hiah	School	Handboo	k
----	-----------	--------	------	--------	---------	---

It i	S	recomm	ended	the	Board	of	Education	approve	the	junior	high	school	handbook
effe	ect	ive the 2	2017-20	)18 s	chool y	ear							
					•								

			Board of Education approyear, as presented under	
SECOND: I		second the motior	1.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

# EXHIBIT NO. 9 Old Business, Continued

C.	2017-2018	Elementary	School	Handbook
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It is recommended the Board of Education approve the elementary school handbook effective the 2017-2018 school year.

MOTION: I elementary handb			rd Board of Education rear, as presented und	
SECOND: I	se	econd the motion		
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

# EXHIBIT NO. 9 Old Business, Continued

D. 20	/	2 F16201100	ol Handbook

It is recommended th	ne Board o	of Education	approve	the	preschool	handbook	effective	the
2017-2018 school yea	ar.							

			ord Board of Education ear, as presented under	• •
SECOND: I	Se	econd the motion	ո.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			

# **EXHIBIT NO. 10** Request for Audience Participation

A. Recognition of Audience Participation

This space is reserved for those in attendance who wish to have a place on the agenda.

#### EXHIBIT NO. 11 Board of Education Reports

- A. Reports
- B. Correspondence
- C. Nice Job Notes

There were **5** Nice Job Notes sent this past month.

# EXHIBIT NO. 12 Executive Session to Discuss Personnel Employment (as provided under Ohio Sunshine Law ORC Section 121.22)

Motion to move into	o executive session:			
MOTION: I executive session personnel employn	under Ohio Sunshine	ove that the Rose Law ORC Section	sford Board of Educatio on 121.22 at p.n	n move into
SECOND: I	secor	nd the motion.		
ROLL CALL:		<u>Aye</u>	<u>Nay</u>	
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks			
Returned from exe	cutive session at	p.	m.	

If any action is taken at this time, a blank motion is provided for your use.

MOTION: I	move that the Rossford Board of Education					
SECOND: I	seco	nd the motion.				
ROLL CALL:		<u>Aye</u>	<u>Nay</u>			
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks					

# **EXHIBIT NO. 13** Open Discussion

This space is reserved for open discussion.

EXHIBIT NO. 14	Adjournment		
Motion to adjourn:			
MOTION: I Regular Meeting of Ju		that the Rossford E	Board of Education adjourn the
SECOND: I	second	the motion.	
ROLL CALL:		<u>Aye</u>	<u>Nay</u>
	Sharon Belkofer Tiffany Densic Jackie Huffman Kent Murphree Dawn Burks		
Meeting adjourned at		o.m.	

Next Regular Board Meeting:
Monday, July 17, 2017
Rossford Schools Administrative Offices at Indian Hills
Board Room
401 Glenwood Road
Rossford, OH 43460
6:30 p.m.