

## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of: Regular Rossford Board of Education Meeting**

**Held on: Monday, September 19, 2016**

The Rossford Board of Education met in regular session on Monday, September 19, 2016 at the Administrative Offices of Indian Hills, 401 Glenwood Road, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:00 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

**176-16**

**Kent Murphree moved that the Rossford Board of Education adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its regular meeting of September 19, 2016.**

### **Approval of the minutes of the Regular Meeting of August 22, 2016.**

#### ROSSFORD BOARD OF EDUCATION --- INVESTMENT REPORT FOR AUGUST 2016

##### CERTIFICATES OF DEPOSIT

5/4/2016 Safra National	0.70%	\$245,000.00
5/4/2016 Beal Bank	0.70%	\$245,000.00
5/2/2016 Comenity Capital	0.70%	\$245,000.00
4/27/2016 CAPITAL ONE	0.75%	\$119,000.00
4/27/2016 ALLY BANK	0.75%	\$245,000.00
5/24/2013 FANNIE MAE	1.020%	\$1,248,750.00
TOTAL CERTIFICATES OF DEPOSIT AND NOTES		\$2,347,750.00

##### CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST

11/15/2012 Deposit from Huntington Benefit Plan Trust	\$6,678.73	
TOTAL CASH EQUIVALENTS		\$6,678.73

##### STAR OHIO

8/1/2016 Beginning Balance	\$3,106,090.10	
8/31/2016 Interest	\$1,438.90	
Redemption by Wire		
STAR OHIO ENDING BALANCE		\$3,107,529.00

##### HUNTINGTON NATIONAL BANK - BUSINESS INTEREST

8/31/2016 Ending Balance	\$447,711.17	
HUNTINGTON NATIONAL BANK BUSINESS BALANCE		\$447,711.17

##### HUNTINGTON NATIONAL BANK - CHECKING

8/31/2016 Ending balance	\$10,908,204.08	
HUNTINGTON NATIONAL BANK CHECKING BALANCE		\$10,908,204.08

##### SUMMARY OF INVESTMENTS - AUGUST 2016

CERTIFICATES OF DEPOSIT	\$2,347,750.00	
CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST	\$6,678.73	
STAR OHIO	\$3,107,529.00	
HUNTINGTON NATIONAL BANK BUSINESS INTEREST ACCOUNT	\$447,711.17	
HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$10,908,204.08	
OTHER SECURITIES	\$0.00	
GRAND TOTAL INVESTMENTS OF RECORD		\$16,817,872.98

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ROSSFORD BOARD OF EDUCATION

August 31, 2016

Total Fund Balance		<u><u>\$17,208,573.17</u></u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checki	\$10,908,204.08	
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Sub-Total: Depository (Bank) Balance		\$10,908,204.08
Investments:		
StarOhio	\$3,107,529.00	
Certificates of Deposit	\$2,347,750.00	
Huntington National Bank - Investment	\$447,711.17	
Cash equivalents	\$6,678.73	
Other Securities	\$0.00	
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Sub-Total: Investments		\$5,909,668.90
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$1,400.00	
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Sub-Total: Athletic Checking Balances		\$2,000.00
Petty Cash and Change Funds		\$2,480.00
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Total		\$16,822,352.98
Outstanding Checks		\$98,392.10
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Total (Reconciled Balance)		\$16,723,960.88
*** Adjustments:		
(1) Tax Clearing - payroll 9/1		(\$76,251.21)
(2) Payroll 9/1		(\$408,361.08)
(3)		\$0.00
(4)		\$0.00
(5)		\$0.00
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Adjusted Total		<u><u>\$17,208,573.17</u></u>

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James Rossler Jr., Treasurer

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**Approval of the bills paid for the month of August, 2016.**

**In addition to the Investment Report and the Reconciliation Report for the month of August, 2016, the Board of Education reviewed the following reports from the Treasurer:**

**Financial Report by Fund**

**Monthly Revenue and Expenses for the current fiscal year plus the most recent two fiscal years**

**Monthly Revenue and Expenses for the current calendar year plus the most recent two calendar years**

**Monthly Revenue as compared to the monthly revenue for the last five years**

**Monthly Expenditures as compared to the monthly expenditures for the last five years**

**Revenue vs. Expenditures for the current fiscal year**

**Revenue vs. Expenditures for the current calendar year**

**Approval of the following classified personnel transfers for the 2016-2017 school year: Joyce Almester, whose dog handler position at Eagle Point was eliminated, bumped Lisa Gangwer-Kohl, seven (7) hour paraprofessional/special needs aide position at Eagle Point; Lisa Gangwer-Kohl will assume the vacant three (3) hour library aide position at Glenwood all effective August 25, 2016.**

**Approval of maternity and family medical leave for Kelynn Pabin from approximately January 3, 2017 through March 24, 2017, using accumulated sick and personal days; a family medical leave for Jennifer Ramirez from approximately September 2 through October 3, 2016, using accumulated sick and personal days; and a family medical leave for Rebecca Dilley from approximately April 6 through December 31, 2016, using accumulated sick and personal days.**

**OFFICIAL RECORD OF PROCEEDINGS****Minutes of: Regular Rossford Board of Education Meeting****Held on: Monday, September 19, 2016****Approval of Certified Substitutes for the 2016-2017 School Year:**

Ramona Bier  
2360 Heatherglen  
Maumee, OH 43537

Linda Deichert  
904 Shearwood Dr  
Perrysburg, OH 43551

Jon Everhart  
6958 Shooters Hill  
Toledo, OH 43617

Julia Matthews  
690 Oak Knoll Dr  
Perrysburg, OH 43551

Kaitlin McConocha  
606 Bruns Dr  
Rossford, OH 43460

Sue Nagy  
24 Meadowbrook Dr  
Perrysburg, OH 43551

Stacy Quigley  
26787 Heatherford Dr  
Perrysburg, OH 43551

Bethany Rust  
129 Eagle Point Dr  
Rossford, OH 43460

**Approval of Classified Substitutes for the 2016-2017 School Year:**

Roxanne Bening  
8395 Avenue Road  
Perrysburg, OH 43551

Gerald Chambers  
9616 Bishopswood Lane  
Perrysburg, OH 43551

Devoren Garn  
27484 Oregon Road #3  
Perrysburg, OH 43551

Jenifer Pedersen  
303 Pine Street  
Perrysburg, OH 43551

Ryan Reed  
149 Rosedale Place  
Rossford, OH 43460

Alan Szymanski  
3850 Drexel Dr  
Toledo, OH 43612

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### Recognition of Visitors

None

### Superintendent's and Board President's Report

Five Good Minutes – The Treasurer provided an update on permanent appropriations.

### Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for: High School, Junior High, Eagle Point, Glenwood, Building & Grounds, Curriculum, Food Service, Special Services, Transportation, and Technology.

Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**177-16** Jackie Huffman moved that the Rossford Board of Education **approve certificated one-year limited contracts, effective with the 2016-2017 school year, for Julia Matthews and Pamela Sobecki as academic intervention assistants, as presented under Exhibit 8-A-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**178-16** Jackie Huffman moved that the Rossford Board of Education **approve the employment of Carol Lorenzen, cafeteria aide at Glenwood Elementary School, Lisa Gangwer-Kohl, playground aide at Glenwood Elementary School (second position), Michelle Millsaps, cook/cashier at Glenwood Elementary School (second position), and Amanda Schuler, bus driver, all effective September 20, 2016, as presented under Exhibit 8-B-1.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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**179-16** Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts for the following, effective with the 2016-2017 school year, as presented under Exhibit 8-C-1.**

<b>Brooke Mershon</b>	<b>Teen Institute (JH)</b>	<b>\$1,189</b>
<b>Jenna Bachmayer</b>	<b>Tutor</b>	<b>\$27.83/ hour</b>
<b>Brooke Mershon</b>	<b>Tutor</b>	<b>\$27.83/ hour</b>
<b>Karlyn Swoap</b>	<b>Tutor</b>	<b>\$27.83/ hour</b>
<b>Mark Thomas</b>	<b>Strength Coach (12 weeks)</b>	<b>\$1,189</b>
<b>Matt Bertz</b>	<b>Assistant Soccer (Girls')</b>	<b>\$3,171.00</b>
<b>Andrea Iman</b>	<b>Mentor (Year 3)</b>	<b>\$792.66</b>
<b>Sally Gardiner</b>	<b>Mentor (Year 3)</b>	<b>\$792.66</b>
<b>Maria Pratt</b>	<b>Mentor (Year 2)</b>	<b>\$792.66</b>
<b>Karlyn Swoap</b>	<b>Mentor (Year 2)</b>	<b>\$792.66</b>
<b>Laren Cox</b>	<b>Mentor (Year 2)</b>	<b>\$792.66</b>

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**180-16** Tiffany Densic moved that the Rossford Board of Education **approve the following volunteer for the 2016-2017 school year, as presented under Exhibit 8-C-2.**

**Sarah Hess**

Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**181-16** Tiffany Densic moved that the Rossford Board of Education **accept the donation of school supplies from Mainstreet Church in Walbridge, Ohio for our students at Glenwood Elementary School, as presented under Exhibit 8-D.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**182-16** Jackie Huffman moved that the Rossford Board of Education **accept the donation of a Buddy Bench to the Glenwood Elementary School playground from the Bucko family, as presented under Exhibit 8-E.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 183-16** Jackie Huffman moved that the Rossford Board of Education **approve the Service Agreement Costs related to the programs and services provided by the Wood County Educational Service Center, effective with the 2016-2017 school year, as presented under Exhibit 8-F.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 184-16** Kent Murphree moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for Paraprofessional – Student Attendant services effective with the 2016-2017 school year, as presented under Exhibit 8-G.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 185-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for the services of Jason Smith, Director of Curriculum, Testing, and Intervention, effective August 1, 2016, through July 31, 2017, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 186-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for the services of Karen Weidner, Title I Specialist – All Saints, effective with the 2016-2017 school year, as presented under Exhibit 8-I.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 187-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for the services of Charlotte Chapman – All Saints, effective with the 2016-2017 school year, as presented under Exhibit 8-J.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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**188-16** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for Auxiliary Services – All Saints, effective with the 2016-2017 school year, as presented under Exhibit 8-K.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**189-16** Jackie Huffman moved that the Rossford Board of Education **approve the Permanent Appropriations for Fiscal Year 2017, as presented under Exhibit 8-L.** Kent Murphree seconded the motion. Upon roll call, Jackie Huffman voted yes, Kent Murphree voted yes, Sharon Belkofer voted yes, Tiffany Densic voted no, and Dawn Burks voted yes. The President declared the motion carried.

**190-16** Sharon Belkofer moved that the Rossford Board of Education **approve the new/revised Board policies below, as presented under Exhibit 9-A.**

**3220 – STANDARDS-BASED TEACHER EVALUATION**

**3223 – STANDARD – BASED SCHOOL COUNSELOR EVALUATION**

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

### **NEW BUSINESS**

Chess Club Trip Request

### **AUDIENCE PARTICIPATION FOR INPUT CONCERNING ANY NEW BUSINESS (ITEM X) AGENDA ITEMS**

None

### **REQUEST FOR AUDIENCE PARTICIPATION**

**Debbie Westdyke - Owens as a transitional site – safety**

**Ken Boggs – Facilities need to be replaced – They just need to be new**

**Emily Klocko – Levy update – Buildings need to be new – let’s move forward**

**– Movie night was a success**

**Kevin Urittia – One campus is best, but any new is good – Children learn differently**

**Mike Roe – We need new schools – Everyone compromise**



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### BOARD OF EDUCATION REPORTS

#### Reports

Recreation – Tiffany Densic – Board meeting minutes

Legislative – Sharon Belkofer – ESSA

#### Correspondence

None

#### Nice Job Notes

There were 6 nice job notes sent this past month.

### OPEN DISCUSSION

None

191-16

Jackie Huffman moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 7:11 p.m. to discuss personnel employment (as provided under Ohio Sunshine Law ORC Section 121.22)**. Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**The Board returned from executive session at 7:53 p.m. with no action taken.**

192-16

Tiffany Densic moved that the Rossford Board of Education **adjourn the regular meeting of September 19, 2016 at 7:54 p.m.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

  
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 PRESIDENT

ATTEST:

  
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 TREASURER