

ROSSFORD EXEMPTED VILLAGE SCHOOLS MISSION STATEMENT

The mission of the Rossford Exempted Village School district is to educate all individuals to become creative and productive members of society.

Beliefs

- Every individual has value.
- Higher expectations result in greater achievement.
- We are dependent upon one another.
- There can be no progress without change.
- Life is affected by our environment.
- The family is the foundation of society and its future.
- Learning is lifelong.
- Life is guided by ethics and morals.

ROSSFORD HIGH SCHOOL MISSION STATEMENT

The mission of Rossford High School, in participation with home and community, is to provide challenging academic and social programs that develop skills within a safe environment, and empower students to maximize future opportunities.

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INTRODUCTION

This course offering guide has been prepared by the faculty and staff of Rossford High School to provide information for you and your parents regarding course offerings, graduation requirements, college entrance requirements and recommendations, class loads, and rules governing requests for schedule changes. This guide includes all of the courses that will be available, and will assist you and your parents in planning a high school program.

It is extremely important that each student plan a total high school program based on personal career needs as early as possible, and then each year carefully select those courses which provide the best sequence. Decisions should be wisely thought out and guidance should be sought from parents, school counselors, and teachers. The best method for choosing a program is based upon individual abilities and interests. Probably the worst method for choosing is based upon what friends are taking or on which courses are easiest.

The importance of registration cannot be overemphasized. Students are asked to make decisions about their academic program for next year, and to plan for graduation and a future career. Give careful consideration to your choices, as what will be offered next year depends upon these curriculum selections. Selections are definite choices and will be altered only in the case of class failure or other serious circumstances.

ROSSFORD HIGH SCHOOL WEB SITE: <http://www.rossfordschools.org>

PLAN NOW TO HAVE A SUCCESSFUL HIGH SCHOOL EXPERIENCE

The following guidelines will assist you in selecting an appropriate program of study:

- Thoroughly review the courses available at Rossford High School, as well as at The Penta Career Center.
- Carefully select the courses needed to meet minimum high school graduation requirements.
- Consider your interests and attempt to select courses in those areas.
- Be realistic about your ability to complete various types of coursework in high school. Discuss your standardized test scores with your counselor.
- The grades you have earned in the past must be considered. For example, students who have not attained a "B" average or better in English may have a challenging time in a foreign language.
- Discuss with your teachers the courses that they recommend you take next year.
- Carefully consider the courses that are required by the college of your choice or future career.

SCHEDULE CHANGES

Students who fail to submit course selection sheets prior to registration deadlines will be assigned to all of their classes by the counselor. Choices submitted on the course selection sheets will be considered final for the next school year, and changes will be permitted only if one of the following is met:

1. The original course request cannot be granted.
2. One study hall per semester is considered necessary.
3. A change is recommended by a teacher or counselor.
4. Class enrollments must be balanced.
5. Additional courses may be added to replace a study hall if space and materials are available.

All requests for schedule changes must be completed before the end of the second week of class during the first and second semesters.

ADDING & DROPPING A CLASS

Students must obtain a change of schedule form from the guidance office. The form must be approved by the parent/guardian, the teachers involved in the change, and the counselor. This **MUST** be done within the first two weeks of the course.

Students withdrawing from a class after the first two weeks will receive an "F" for the course. The "F" grade will appear in the student's permanent record and is included in calculating grade point average and class rank.

Extenuating circumstances may exist where a teacher wishes to initiate a student withdrawal after two weeks of class. To accomplish this, a written request by the teacher will be given to the counselor for consideration. It will then be forwarded to the principal, who will make the final decision as to whether permission will be granted. An approved teacher initiated withdrawal will be treated the same as withdrawal within the first two weeks of class.

NUMBER OF SUBJECTS TAKEN

All students must take seven classes each semester. Students taking CCP courses will need to meet with their counselor to determine the correct number of classes to take each semester.

PASS-FAIL GRADE - FOR RHS COURSES

- The purpose of pass-fail is to encourage students to go beyond their usual limits. They may only use this if they take seven or more classes in a semester.
- Students may request to substitute a pass-fail grade for a letter grade at any time during the first six weeks of class.
- Pass-fail grades may not be used in required, foreign language, honors or advanced placement classes.
- The credit value for a subject in which a pass-fail grade is requested is the same as a regular subject.
- In determining the pass-fail grade, a grade of "A", "B", or "C" will be passing, and a grade of "D" or "F" will be failing.
- Pass-fail grades in which the student is passing are not included in calculating grade point average and class rank.
- No credit will be granted for students who receive a failing grade, and the "F" grade will be included in calculating the student's grade point average and class rank.
- Only one class per semester may be taken as pass-fail, and only if a student has a full schedule.
- A parent, teacher, and counselor permission is required.
- CCP courses may not be taken as pass-fail courses.

GRADING SYSTEM

There are four grading or marking periods during the school year. Grade cards are issued at the close of each nine week period. Percentage totals are converted to letter grades according to the following scales:

Letter Grade	Percent	Quality Points		
		<u>Reg.</u>	<u>Hnrs.</u>	<u>AP</u>
A	95-100	4.0	4.5	5.0
A-	92-94	3.67	4.17	4.67
B+	89-91	3.33	3.83	4.33
B	85-88	3.0	3.5	4.0
B-	82-84	2.67	3.17	3.67
C+	78-81	2.33	2.83	3.33
C	74-77	2.0	2.5	3.0
C-	70-73	1.67	2.17	2.67
D+	67-69	1.33	1.33	1.33
D	63-66	1.0	1.0	1.0
D-	60-62	0.67	0.67	0.67
F	59 & below	0.0	0.0	0.0

Note: Pluses and minuses will be used to calculate quarter, semester average, final grade and overall GPA for an individual subject area. If a student fails the last quarter as well as the exam, they may receive a failing grade for that course. Remembering what has been taught and the culmination of material are important in order to grant credit for any course. If a course is repeated, the higher grade will be used for a student's cumulative grade point average.

Students who pass 2 of 3 of the Quarter 1, Quarter 2, or Exam grades in a semester will receive a passing grade of D- for that course, even if they do not meet a 60% average for that semester. Students who fail 2 of 3 of the Quarter 1, Quarter 2, or Exam grades in a semester but have a passing average of 60% or greater may still fail the course by teacher discretion.

SEMESTER EXAMS

Every class will have a semester exam.

HONORS SECTIONS

Refer to the grading system for grading scale/quality points earned. All honors subjects will be identified on the students' permanent record.

ADVANCED PLACEMENT COURSES

- Student requests for advanced placement courses in U. S. History and Government must be approved by the course instructor.
- Refer to the grading system for grading scale/quality points earned.
- Teacher and counselor approval is required before a transfer will be considered.
- Students with less than a “B” average may be encouraged to transfer to another corresponding class.
- All students enrolled in advanced placement courses should refer to the description of these courses regarding advanced placement requirements. There may be a fee for the exam.

Advanced placement exams are available in other areas including chemistry, physics, foreign language and mathematics. These exams are taken for a fee. A high level of performance may result in the award of college credit. Contact with the college of your choice is strongly encouraged before a decision is made. Public universities in Ohio will award college credit to students earning a 3 or higher on an advanced placement test. However, private and out of state institutions vary greatly.

THE DIPLOMA SYSTEM

The Standard Diploma

All students who meet the minimum credit requirements and pass the Ohio Graduation Tests will receive the standard diploma, as granted by the Rossford Board of Education and the State of Ohio.

Although foreign language is not required to graduate, a minimum of two years of the same language is required for entrance to most four year colleges, may be required for NCAA eligibility, and is required for the Honors diploma.

ROSSFORD HIGH SCHOOL GRADUATION/DIPLOMA REQUIREMENTS

*BEGINNING WITH THE CLASS OF 2018

College Prep

English 9,10,11,12	4.00
Social Studies (1 US,1 Govt)	3.00
Science (1 Physical, 1Biological, 1 Advanced)	3.00
Math (Alg 1, Geom, Alg 2)	4.00
Health	.50
Physical Education	.50
Fine arts (art, music, drama)	1.00
Computer	1.00
Electives	5.00
TOTAL*	22.00

Career Tech

English	4.00
Social Studies	3.00
Science (1 Physical, 1Biological, 1 Advanced)	3.00
Math (Alg 1, Geom, Alg 2)	4.00
Health	.50
Physical Education	.50
Electives	7.00
TOTAL*	22.00

END OF COURSE EXAMS

End-of-course exams will be required in the following subjects: English 9 (ELA1), English 10 (ELA2), Algebra I, Geometry, Biology, US History, American Government. Students can earn from 1-5 points for each exam, based on their performance.

5 – Advanced, 4 – Accelerated, 3 – Proficient, 2 – Basic, 1 – Limited

Students must earn a minimum of 4 points in English, 4 points in Math, and 6 points across Science and SS tests, and accumulate a minimum of 18 points from all end-of-course exams to become eligible for a diploma. Students can retest on tests in which they receive a 2 or less.

The Honors Diploma

Students who meet graduation requirements and complete the college preparatory curriculum in high school, along with **at least seven of the following eight criteria**, will receive the Honors Diploma:

1. Four units of English
2. Four units of mathematics (must include Algebra I, Geometry, Algebra II or equivalent, and another higher level course or a four-year sequence of courses that contain equivalent content). ***Beginning with the class of 2014, four units of mathematics will be required.**
3. Four units of science (must include physics and chemistry)
4. Four units of social studies
5. Three units of one foreign language or two units of two foreign languages
6. One unit of fine arts
7. Accumulated GPA of 3.50, using an unweighted GPA
8. Obtain a composite score of 27 on the ACT, or a score of 1210 on the SAT

Career-Technical Honors Diploma

Students who meet graduation requirements and complete at least two years of an intensive vocational or technical education curriculum at The Penta Career Center, along with at least **seven of the following eight criteria**, will receive the Honors Diploma:

1. Four units of English (which may include one unit of applied communication)
2. Four units of mathematics (must include Algebra I, Geometry, Algebra II or equivalent, and another higher level course or a four year sequence of courses that contain equivalent content). ***Beginning with the class of 2014, four units of mathematics will be required.**
3. Four units of science (must include physics and chemistry).
4. Four units of social studies
5. Four units of Career-Technical minimum. Program must lead to an industry recognized credential, apprenticeship or be a part of an articulated career pathway which can lead to post-secondary credit.
6. Accumulated GPA of 3.50, using an unweighted GPA
7. Achieve proficiency benchmark established for appropriate Ohio Career-Technical Competency Assessment or equivalent.
8. Obtain a composite score of 27 on the ACT or a score of 1210 on the SAT

CUMULATIVE GRADE POINT AVERAGE (CUM GPA)

The cumulative grade point average that appears on your grade card is the average of your entire high school career, and is recalculated only at the end of each semester.

CUMULATIVE CREDIT

Cumulative credit will be given at the end of each year and will reflect the total credits earned since grade nine.

INTENTIONAL FAILURE

If it is determined that a student is intentionally failing a class, he/she could be removed from the class and would

not receive credit. A guide to determining intentional failure for a quarter is when a student has completed less than 60% of the assigned work. A conference will be required between the teacher, student, parent/guardian and other school personnel as part of the determination of intentional failure.

COURSE FEES

The Rossford Board of Education has approved a flat fee of \$55.00 for all high school students.

EARLY GRADUATION

Students wishing to graduate in January of the senior year must arrange a conference including parents/guardians, counselor and the principal. Requests should be submitted no earlier than the second semester of the junior year and no later than the third week of school at the beginning of the senior year. Students will be required to complete some coursework outside of school in order to fulfill their graduation requirements. Approval of the principal is required.

CREDIT RECOVERY

Grad Point is a computer-based program that can be utilized to recover credits from previously failed classes. A Grad Point course may be taken during the school day or after school. Approval by the guidance counselor to take a Grad Point credit recovery class must be given prior to beginning course work. A fee may be required for these courses.

Summer school courses may be taken to recover credits from a previously failed class. Approval by the guidance counselor must be granted before beginning a summer school courses. Grad Point and summer school courses will be pass/fail with the grades "A", "B", "C", or "D" considered passing. Grad Point and other credit recovery courses do not qualify for eligibility under NCAA requirements.

PENTA CAREER CENTER-(www.pentacareercenter.org)

LEVEL TWO & THREE PROGRAMS-These programs require the completion of the tenth grade. Students must have two credits in English, one credit in health and physical education, two credits in science, two credits in mathematics, and two credits in social studies. Other courses are recommended for specific vocational areas (see counselor). Many students completing Penta programs choose to enter college or technical schools where, in some cases, they may be granted college credit for courses completed at Penta. Students receive 8 credits each year at Penta for passing grades.

ONE YEAR PROGRAM - These programs require the completion of grade 11. Students must have three credits in English, one credit in health and physical education, two credits in science, two credits in mathematics, and two credits in social studies.

SOPHOMORE EXPLORATORY PROGRAM– The Sophomore Exploratory Program is designed for students who are interested in exploring career-technical fields at the Penta Career Center campus. In this year-long program, sophomores will explore two career areas, earn academic credits, and receive small group and one-on-one career and life skills mentoring. At the conclusion of this program, students will have the tools and knowledge necessary to make informed choices regarding their future educational, career, and life plans. necessary to make informed choices regarding their future educational, career, and life plans.

Freshmen who are interested in attending the Penta Sophomore Exploratory Program will need to complete a career assessment at the Penta Career Center during their freshman year. To be eligible, students must earn at least three credits in the following subjects: English, math, science, social studies, health, and physical education.

APPLICATION PROCEDURES

Students interested in attending the Penta Career Center should submit an application for admission in December, prior to the year they wish to attend. Applying later than this may decrease the student's options, as his/her career program choice may be filled. Applications are available on the Penta website, <http://www.pentacareercenter.org>. Contact between the Penta and Rossford counselors regarding applications, acceptance, and program placement is maintained.

Penta Career Center students will take courses at the Penta Career Center, earning a two year certificate of completion, along with a Rossford High School diploma. Students may have the option to take varsity band, varsity choir, or mixed glee at Rossford High School, if there are no conflicts with the student's Penta **and** Rossford schedules. Also, an additional course must be taken at Rossford during the same time period on alternating days. Students should contact both their Rossford and Penta counselors to determine if this option is possible prior to the start of the school year. Program choices are available in the following six career cluster areas:

Arts and Communications, Business Management & Information Technology
Industrial & Engineering Systems, Environmental & Agricultural Systems
Health Services & Human Services

MARKETING EDUCATION

Marketing Education is a senior only program for students who have an interest in marketing, management and entrepreneurship. Marketing topics learned within the classroom include advertising, selling, visual merchandising, pricing and financing, research and product planning, packaging and small business ownership. Co-op work experience requires students to work an average of 12 hours per week in a marketing related job. This work experience allows students to apply what they have learned within the classroom and DECA, the co-curricular student organization for marketing students. Classroom learning, DECA competitive events, leadership activities, community service projects, and co-op work experiences allow students to gain valuable knowledge that can be applied toward marketing and business.

TEACHING PROFESSIONS

Teaching Professions is a one year program offered to seniors interested in pursuing a career in education as a teacher. The program is a college accredited course offered through Tech Prep. Students in the program will take senior academic classes at Rossford, in addition to the Teacher Professions Career class. Shadow experiences will be an integral part of the program. A GPA of 2.7 or better, a clear BCI record, progress toward "college core" requirements, and an interview with the program supervisor are entry requirements.

CARER BASED INTERVENTION

The purpose of Career Based Intervention is to meet the needs of students who may otherwise leave school because of their age, lack of credits, or the need to work. Generally, students who enter this program must be 17 years of age and have attempted at least two years of high school. All CBI students must work continuously throughout the year. Academic classes are taken from 8:30-11:30 a.m., at which time students must have transportation home or to work. Learning basic word skills, money management and obtaining graduation requirements are the goals of the class. Applications are available in the guidance office

COLLEGE CREDIT PLUS

Eligible students will be allowed to take courses and earn high school and college credit that appear on both their high school and college transcripts. The course must apply to a degree or professional certificate. College Credit Plus defines “alternative dual enrollment” programs as advanced standing programs.

Students will be able to follow a 15 credit or 30 credit option of courses offered by Ohio public and private colleges and universities in a setting arranged by the college, including taking courses on campus, as on-line courses, or as dual-enrollment courses offered at the high school.

- Courses will be taken at the equivalent level offered at Rossford High School. Subject areas that provide courses work at the Honors level will be scored at the 4.4 level, and AP level will be scored on the 5.0 AP gpa scale.

High school credit for college courses taken through the College Credit Plus program will be awarded according to the following formula:

Three/four/five semester hours	1.00 credit
Two semester hours	.50 credit
One semester hour	.25 credit

(all courses must apply to a degree or professional certificate)

To be eligible, students and parents must receive counseling regarding the program provided by the high school. Students must then meet the admission standards of the participating college or university to which they apply for enrollment, either through ACT test scores or placement testing and by meeting the college or university gpa requirements. Participating colleges and universities will provide an advisor for each student enrolled, who will help the student navigate the college requirements.

There is no cost for the student to participate in College Credit Plus when the student is enrolled in a public college or university. The high school and college or university shares the cost for the course. Students choosing to enroll in a participating private college or university might incur costs.

- **Students failing college courses or withdrawing after designated drop times will be responsible for the cost of the course(s).**

The rules and regulations regarding College Credit Plus are still in development at the State Legislative level and are subject to change or revision.

Sample Pathways

15 credit hours (BGSU)

GSW 1110 Intro to Academic Writing (3 cr hr)
ENG 1500 Response to Literature (3 cr hr)
CHEM 1000 Intro to Chemistry (3 cr hr)
POLS 1100 Am Gov Process and Structure (3 cr hr)
MATH 1150 Statistics (3 cr hr)

30 Credit hours (Owens CC)

Fall	CR HR	Spring	CR HR
ENG 111	3	ENG 112	3
SOC 101	3	PSY 101	3
MTH 173	3	MTH 213	3
ART 101	3	ECO 111	3
AST 101	3	ENG 200	3

CCP Probation and CCP Dismissal

This document provides an overview of the requirements within Ohio Administrative Code 3333-1-65.13 for Underperforming Students. For exact language, refer to the rule in its entirety.

Rule Summary

Beginning summer term 2018, the new administrative rule for College Credit Plus (CCP) Underperforming Students must be implemented.

Definitions:

An **underperforming student** is defined as a student who meets at least one of these conditions:

- 1) Has a cumulative GPA of lower than a 2.0 in the college courses taken through the CCP program.
- 2) Withdraws from, or receives no credit for, two or more courses in the same term. (Withdrawing from a course occurs when the student dis-enrolls from a course after the census date and the secondary school is financially responsible for the tuition associated with the course.)

An **ineligible student** is defined as a student who meets the definition of an underperforming student for two consecutive terms of enrollment.

CCP Probation:

- A secondary school must place an underperforming student on CCP Probation. The school must promptly notify the student, the student's parent, and each college in which the student is enrolled. The school must advise the student and the student's parent on requirements for continuing in the program.
- A student on CCP Probation may enroll in no more than one college course and the student may not enroll in a college course in the same subject in which the student earned a grade of D or F or for which the student received no credit.
- If the student had already registered for more than one course prior to being placed on CCP Probation, the student must request each college or university to dis-enroll the student from courses as necessary. The student, as noted above, may continue to be enrolled in one course. The student must notify that college of which course the student would like to remain enrolled.
- The college will confirm the course enrollment and all course dis-enrollments in the Pre-Term Notice of Admission (14 days prior to the semester start).
- If the student fails to dis-enroll, the secondary school will promptly notify the student and the student's parent that the student will be responsible for paying all tuition, fees, and textbooks costs. That student is also then considered an ineligible student and is dismissed from the CCP program in the next term.
- If the student on CCP Probation takes one course and the grade raises the student's cumulative GPA to a 2.0 or higher, the student is removed from CCP Probation and may participate in the program without restrictions.
- If the grade does not raise the cumulative GPA to a 2.0 or higher, the secondary school is responsible for dismissing the student from the program.

CCP Dismissal:

- A secondary school is responsible for dismissing an ineligible student from the CCP program. The school must promptly notify the student, the student's parent, and each college or university in which the student is enrolled.
- Any student on CCP Dismissal may not take any college courses through the program.
- If the student had already registered for college courses prior to being dismissed, the student will request each college to dis-enroll the student from the courses.
- The college will confirm all course dis-enrollments in the Pre-Term Notice of Admission (14 days prior to the semester start).
- If the student fails to dis-enroll, the secondary school will promptly notify the student and the student's parent that the student will be responsible for paying all tuition, fees, and textbooks costs. The student will continue to be on CCP Dismissal for an additional term.

Appeals Process Summary

1. A student may appeal to the district superintendent the CCP Dismissal or prohibition from taking a course in the same subject in which the student earned a grade of “D” or “F” or for which the student received no credit.

The superintendent will consider any extenuating circumstances separate from academic performance that may have affected the student’s CCP status and may do any of the following:

- (a) Allow the student to participate in the program without restrictions.
- (b) Allow the student to take a course in the same subject in which the student earned a grade of “D” or “F” or for which the student received no credit.
- (c) Allow the student to participate in the program on CCP Probation.
- (d) Maintain the student’s status on CCP Dismissal from the program.

2. The student must request an appeal within five business days after being notified of the CCP Dismissal or the CCP Probation that prohibits the student from taking a course in the same subject.

- The secondary school will promptly notify any college or university in which the student is enrolled that the student has requested an appeal.
- The district superintendent will issue a decision on the student’s appeal within ten business days after the date the appeal is made.
- The decision of the superintendent is final.
- The secondary school will promptly notify any college or university in which the student is enrolled of the decision.
 - o If the decision is to continue the CCP Dismissal, the college or university will permit the student to withdraw from all courses without penalty and the secondary school will not be required to pay for those courses.
 - o If the superintendent or governing entity fails to issue a decision within ten business days, the college or university will permit the student to withdraw from all courses for which the student is not eligible without penalty. If the decision on the appeal is made after the college/university’s no-fault withdrawal date, the secondary school will pay for those courses.

3. Secondary schools must include information about CCP Probation and CCP Dismissal including procedures for appeals in the Information Session and counseling services.

College or University Academic Policies

Nothing in the CCP Probation and CCP Dismissal rule alters, supersedes, or affects any college’s or university’s policies or procedures on academic probation or dismissal. CCP students are subject to the institution’s policy.

CREDIT FLEXIBILITY

.50 Or 1.00 Credit

Credit flexibility options are designed for those students who demonstrate the ability, interest, and maturity to accept personal responsibility for their learning in a selected curriculum area and have the opportunity to pursue it outside of Rossford High School, with a Board of Education approved program. The purpose of the credit flexibility option is to develop learners who create their own research, learning objectives, and a plan whereby they will attain those objectives outside of the traditional classroom. The policy will provide a personalized educational opportunity for all students, in which they will identify, acquire, and demonstrate the proficiency of their knowledge through standards to earn graduation credits. Students will engage in activities beyond the boundaries of traditional classroom settings requiring specific work or “seat time”, by taking part in an alternative learning experience in which they will demonstrate achievement of identified learning standards. Students will be required to complete a Proposal for Credit Flexibility Form in which they will identify their educational goals, identify the standards they will demonstrate, and create a timeline for completion.

SPECIAL EDUCATION SERVICES

Students designated as having learning handicaps or disabilities are eligible for tutorial and other special assistance as written in their Individual Education Plan. Parents who feel their child may have a special learning problem should call or contact a counselor to request the necessary testing. Rossford schools have a school psychologist who can test students so that special learning problems can be identified. The psychologist is also able to provide direction to a parent experiencing complications with their child. Students are generally not eligible for special tutoring at school expense unless the child has been identified as having a learning disability.

COLLEGE ATHLETIC REQUIREMENTS

The NCAA requires students who are planning to participate in a Division I or II college sport to submit a NCAA Clearinghouse application prior to the end of their junior year in high school. Division I & II college coaches cannot recruit a prospective student-athlete until the NCAA has certified the student. NCAA Clearinghouse criteria and applications are available on-line at: www.ncaaclearinghouse.net. Refer to this website to verify that you will complete the academic standards that are required for your graduating class. The guidance office will send transcripts to the Clearinghouse after the athlete submits the preliminary and final transcript request forms. ACT and SAT scores should be sent directly to the Clearinghouse by using code 9999 on the registration packet. Credit recovery courses may not be accepted by NCAA. Check with your counselor if you have questions regarding credit recovery and athletic eligibility.

COLLEGE PREPARATION

<u>Courses</u>	<u>Credits</u>
English	4
Mathematics	4
Social Studies	3-4
Science	3-4
Foreign Language (same language)	2-4
The Arts (Art, Music, Drama)	1

Students wishing to enroll in a college or university should confer with their counselors *early in the sophomore year* to make certain they are fulfilling the requirements for the school of their choice. It is strongly recommended that students personally contact the college in order to learn the admission requirements. Participation in the following activities is suggested:

- Learn how your interests may relate to a career by completing interest inventories.
- Test your abilities by taking the PLAN and PSAT tests in your sophomore and junior years, and the ACT and/or SAT in your junior and senior years.
- Become informed about scholarships and financial aid opportunities.
- Strive to be an efficient student.
- Involve yourself in extracurricular activities and volunteer work.

Both two and four year college programs will often have specific requirements for admission, especially in mathematics and science. Consult with your counselor for this information. College entrance tests such as the ACT or SAT are generally required. Complete college applications early in your senior year. Admission to a college or university is based on one or more of the following:

- High school transcript

- Results of either the American College Test (ACT) or Scholastic Aptitude Test (SAT)
- Courses taken
- Class rank
- High school recommendations
- College's own entrance test results

Participation at school and in the community is looked on favorably by colleges. The following is a listing of some clubs and activities at Rossford High School: Student Council, Drama Club, Chess Club, Teen Institute, Red Cross Club, Varsity R, journalism, choir, band, cheerleading, wrestlerettes, National Honor Society, International Club, P.E.A.C.E. Council, Quiz Team, as well as numerous sports.

COLLEGE VISIT PROCEDURES

Many colleges have Saturday visitation; however, if a weekday visit is needed, a high school junior or senior may be excused. At least three days prior to the absence, students must submit a note from a parent to the attendance office. The office will issue a Convenience Absence Form. This form must be signed by teachers and returned to the attendance office one or two days before the intended visit. Upon return to school, a note from the college on letterhead with the date of the student's visit must be submitted. No more than three college visit days will be approved for a student within a year. This policy will be strictly adhered to. We consider this opportunity a privilege, not a right. Be prepared!

HONOR ROLL

The current semester grade is used for honor roll purposes. The honor roll will be printed as 3.0-3.49, 3.5-3.99, and 4.0- & up. The total number of times that a student is on the 3.5 or 4.0 honor roll will determine the Academic Award a student may earn.

Letter Winners. (After you are on the 3.5 or 4.0 a total of three semesters times, you will receive the script Academic "R", five semesters is rewarded with a medal to put on the "R", and after seven semesters, you will receive a specially designed plaque.) All of these awards will be presented in May at the Promethean Ceremony.

Rossford High School honor roll recognition and Academic R awards are based upon the grades earned for Rossford High School classes and any College Credit Plus (CCP) courses taken at either Rossford HS or at the college.

CCP students must be enrolled in a minimum of *four* classes at Rossford High School to be considered for the honor roll or Academic R awards. Full time CCP students will not be eligible for Rossford honor roll or Academic R Awards. Honor roll and Academic R recognition are based upon four consecutive years of eligibility.

THE NATIONAL HONOR SOCIETY

All sophomores, juniors and seniors are eligible for membership in the National Honor Society. A cumulative grade point average requirement is a 3.40. There are also high standards of leadership, character and service. Eligible students are selected by the high school faculty on the basis of their accomplishments and records in these areas.

THE PROMETHEAN CEREMONY

In May of each academic year, awards are presented for academic excellence. These include departmental honors, the Academic R for consistent grade point achievement, and several special awards for leadership and

achievement. The award reception is named for Prometheus, the clever mythological hero who took fire from the gods and gave it to humankind.

CLASS RANK AND GRADUATION HONORS

Class rank for grades 9-12 will be computed at the end of each academic semester.

Graduation honors will consist of the top 10 percent of the class, according to cumulative grade point average at the end of the seventh high school semester. The honorary destinations of Valedictorian and Salutatorian will be determined by this ranking.

In calculating the top ten percent of the class, grades for transfer students will be accepted from only state accredited institutions. A student must be enrolled at Rossford High School for a minimum of the entire final **four** semesters to be eligible for graduation honors. Students approved for early graduation will not be eligible for graduation honors. This policy refers to the Rossford High School top ten percent only. Honors awarded by other institutions will follow the criteria of the awarding body.