

**Family Educational Rights and Privacy Act (FERPA)  
Model Notice for Directory Information**

**[Note: Per 34 C.F.R. § 99.37(d), a school or school district may adopt a limited directory information policy. If a school or school district does so, the directory information notice to parents and eligible students must specify the parties who may receive directory information and/or the purposes for which directory information may be disclosed.]**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Rossford Exempted Village Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Rossford Exempted Village Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the Rossford Exempted Village Schools to the contrary in accordance with Rossford Exempted Village Schools, procedures. The primary purpose of directory information is to allow the Rossford Exempted Village Schools to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. **[Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]**

If you do not want Rossford Exempted Village Schools to disclose any or all of the types of information designated below as directory information, please indicate as so when you complete the InfoSnap electronic back to school forms for the current school year. Rossford Exempted Village Schools has designated the following information as directory information:

- **Student's name**
- **Address**
- **Telephone listing**
- **Photograph**
- **Date and place of birth**
- **Major field of study**
- **Dates of attendance**
- **Date of graduation**
- **Participation in officially recognized activities and sports**
- **Weight and height of members of athletic teams**
- **Degrees, honors, and awards received**